

**Application to Violence Against Women & Girls Partnership**



 **for the post of**

**Equally Safe Development Co-Ordinator**

**To be returned to:** recruitment@mwaelgin.co.uk

**by:** 9am Tuesday 15th March

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| **Section 1: Personal details** |
| Surname:  | First name:  |
| Address:  | Tel (home):  |
| Tel (mobile):  |
| Postcode:  | Email address:  |

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| **Section 2: Qualifications and training****(only enter those qualifications and/or training necessary or relevant to the job)** |
| Qualification | Awarding Body  | Date |
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| Section 3: Present employer:  |
| Name & address of employer: | Date commenced employment: |
| Job title:  | Notice required: | Current salary: |
| Brief description of your main duties and responsibilities, with an emphasis, where possible, on those areas most relevant to the job applied for:  |
| **Section 4: Previous employment (list in order, with most recent employer first)** |
| Please list **all** your previous employment, detailing any gaps between employments with reasons (continue on a separate sheet if necessary). |
| Dates | Name and address of employer | Job title and nature of work | Reason for leaving |
| FromDD/MM/YY | ToDD/MM/YY |
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| **Section 5: Relevant skills, experience and abilities** |
| With reference to the **job description and person specification** please outline how your work experience (including unpaid work) training, skills and abilities would enable you to carry out the duties of this post. Please include any information which you feel is relevant, paying specific attention to the Essential and Desirable points in the person specification as shortlisting will be based on you answering each point. Shortlisting will be based on the information given in this application so please be explicit and give examples from your own practice where helpful.  |
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| **Section 6: References** |
| VAWGP requires a minimum of 2 employment references |
| **Reference 1: Current / most recent employer** |
| Name:  | Position:  | Tel no:  |
| Company name: | Email: Address: |
| **Reference 2: Previous employer / supervisor** |
| Name:  | Position: | Tel no: |
| Company name: | Email:Address: |
| Do you hold a clean current driving licence and access to a car? |

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| **Section 7: Declaration** |
| I certify that all the information contained in this form and any attachments is true and correct to the best of my knowledge. Offers of employment will be subject to satisfactory references, a PVG check and compliance with UK working restrictions. I realise that false information or omissions may lead to dismissal without notice.Signature: Date:  |

Completed application should be emailed to recruitment@mwaelgin.co.uk

Closing Date: 9am Tuesday 15th March