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| **Role Purpose:**  To provide dedicated support to young adult carers, ensuring that young adult carers are identified, offered an adult carer support plan, provided with practical and emotional supports and information to meet their needs and are supported to have a voice, understand their rights and articulate their views.  To increase opportunities for young adult carers to share their experiences to allow them to influence local and national decision making.  To increase understanding, knowledge, and confidence of professionals working with young adults to identify and refer young adult carers for support. |

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| **In this role, your accountabilities, and responsibilities for delivering a service to Young Adult Carers will include:**   * Conduct initial assessments to identify need and provide appropriate support planning and reviews. * Conduct reviews of the assessments and support plans that allows changes in the Young Adult Carers needs to be recognised and relevant support put in place. * Provide information, advice, guidance, emotional and practical support that responds to identified Young Adult Carer need. * Ensure that knowledge of the support available to young carers is to a high level to offer Young Adult Carers quality advice and information. * Engage with Young Carers to empower them to make choices around their caring role. * Engage with the young carer using a strengths-based approach to identify needs and coordinate the provision of targeted workshops and activities to empower the young carers to make choices about training, education and employment. * Develop an understanding of an outcome-based approach to providing support to Young Adult Carers. * Undertake any other duties relevant to the post, as reasonably required from time to time. |

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| **To do this role, you will have:**  Education:   * Youth work qualification, or childcare qualification or relevant experience of working with young people.   Skills and Experience:   * Ability to listen, empathise with children and young adults and provide person-centered support in a non-judgmental way. * Ability to get along with children and young adults from all backgrounds and communities, respecting lifestyles and diversity. * Have a strong awareness and understanding of when it is appropriate to refer a child or young adult to another health professional/agency for more specialised support. * Ability to organise, plan and prioritise on own initiative, including when under pressure and meeting deadlines. * Knowledge of the voluntary sector. * Experience of partnership/collaborative working and of building relationships across a variety of organisations. * Experience of working with children and young people and helping them to improve their life chances and outcomes. * IT and digital knowledge: * Experience of data collection and providing monitoring information to assess the impact of services. * Ability to use word, excel, outlook and data bases. * Ability to drive and have access to a car to carry out support duties throughout the Falkirk and Clackmannanshire areas. |

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| **In this role, you will work with different people and teams, they are:**   * Young Adult Carers * Colleagues across Central Carers Association * Health and Social Care Partnerships Colleagues * Colleagues in Schools and Further Education establishments * Other local and national third sector organisations. * Local authorities * Volunteers * Board of Trustees |

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| **In this role, you will achieve:**   * Provide a personalised support service to Young Adult Carers in Falkirk and Clackmannanshire. * Work within the Young Carer team to provide a range of activities offering respite from their caring role. * Work alongside professionals and community projects to ensure a cohesive and holistic service that benefits Young Carers. * Develop a strong relationship with other Central Carers teams in Falkirk and Clackmannanshire. * Develop a strong understanding of the data base to ensure records are maintained and reports can be run to evidence the work that is being undertaken. |

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| **Centre Manager:** Agnes McMillan | **Team:** Young Carers Team | |
| **Reporting To:** Jo McCorriston | **Location:** 1a Bank Street, Falkirk, FK1 1NB | |
|  | **Hours: 35 hours per week** | **Salary: £23,787** |

**Equal Opportunities**

Central Carers Association (Falkirk & Clackmannan) is committed to being an equal opportunities employer. The post-holder will therefore be required to carry out their duties with due regard to Equal Opportunities legislation.