



The Church of Scotland

The Presbytery of Forth Valley and Clydesdale

Appointment of Mission Officer

Context of Role

The Presbytery of Forth Valley and Clydesdale offers an exciting opportunity for an individual who is willing to help congregations unlock new ways of working, ready to encourage church members to realise their potential in serving God, passionate about the mission and work of, and reform in, the Church of Scotland, and willing to help shape the early years of the Presbytery of Forth Valley and Clydesdale to best serve God and its communities.

The Presbytery was established on 1 January 2022 when the former Presbyteries of Hamilton and Lanark came together as part of the reform programme established by the General Assembly. The Presbytery works in partnership with the Presbytery of Falkirk who will, General Assembly permitting, become part of the Presbytery on 1 June 2022. The formation of the Presbytery of Forth Valley and Clydesdale seeks to establish a presbytery which is aware and takes cognisance from where we have come but is bold enough, with the inspiration of the Holy Spirit, to chart a new path to ensure the Presbytery offers care, support and strategic leadership to those with whom we work. The Mission Officer will play a vital role in helping Ministers, Deacons, MDS, Readers, voluntary office bearers and members of congregations redefine their thinking on mission and establish new ways of serving God and their communities.

Currently the Presbytery will consist of 120 congregations in 98 charges. The current process of Mission Planning will focus and resource the Church of Scotland's engagement with Christ's mission across the new Forth Valley and Clydesdale Presbytery. The Mission Officer will be tasked with helping to create new opportunities for individuals to use their gifts in the service of God. Along with the Children's and Youth Development Worker, the post holder will provide opportunities for training, mentoring and support, as well as provide key leadership and support to the Mission and Care Team responsible for the support of mission, training, support, care and development within the Presbytery and the Mission Planning Team that holds the responsibility for consulting and creating a new plan for how our congregations best serve the Mission of God across the area.

This is an exciting opportunity to help develop and shape a new Presbytery for the future, as well as develop the skills, gifts and talents of church members across the area.



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Job Description

Title of the Post: Mission Officer
Responsible to: Presbytery Clerk
Date: March 2022

Main Purpose of the Post:

The [provisional] objective of the Presbytery of Forth Valley and Clydesdale is 'supporting congregations to share the Good News of Jesus Christ through working with each other, working for each other and being with each other'.

As a response to this purpose, it is committed to ensuring support for congregational mission through the development of educated, equipped and mature disciples of all ages and abilities across the Presbytery, including encouragement of mutual support and collaboration amongst congregations.

The Mission Officer will, in consultation with the Mission and Care Team:

- (i) work with congregations, training and enabling them to develop their ministry and mission; and
- (ii) work directly with office bearers and members of congregations, offering teaching and training;

establishing priorities in accordance with the following aims:

1. To promote the mission of God in communities through the work of congregations of the Presbytery;
2. To provide training opportunities;
3. To support and encourage opportunities to share the Christian faith;
4. To support congregations to deal with change, reflection and renewal make Presbytery relevant and approachable in the lives of congregations;
5. To equip congregations to encourage spiritual disciplines of the Christian faith;

Main Duties:

To facilitate the achieving of these aims, the Mission Officer, in consultation with the Mission and Care Team will therefore:

- The Presbytery shall initiate a review of this post six months after the substantive appointment to assure itself as to consistency with achievement of the aims and objectives of Presbytery and thereafter following completion of a period of three years.

Skills, Abilities and Knowledge	Essential	Desirable
<ul style="list-style-type: none"> Knowledge of the Church of Scotland, its life and work, structures, procedures, policies and law A vision for how the Presbytery could form operational practices to better engage with God's Mission through Jesus Christ. Understanding of modern missional approaches including such initiatives as Fresh Expressions, New Worshipping Communities, Path of Renewal and Pioneering Understanding of the challenges of developing a mission focus in the local church Effective IT skills and a proven record in digital content creation Ability to work flexibly at evenings and weekends as required Experience of strategic and project planning techniques Experience of organising events and activities 	X X X X X X X	X
Personal Qualities		
<ul style="list-style-type: none"> A committed Christian, with a live church connection (This is a Genuine Occupational Requirement in terms of the Equality Act 2010) Excellent communication and interpersonal skills, including the ability to inspire and motivate others A strategic thinker able to organise and implement effective development Enthusiastic, innovative and able to motivate others to join in initiatives created 	X X X X	

<ul style="list-style-type: none"> • Approachable • Flexible with the ability to adapt approach dependent on situational and organisational requirements • Energy and creativity 	X	
Education		
<ul style="list-style-type: none"> • On-going commitment to continuing professional development including, where relevant, a willingness to work towards qualification and accredited training. • A recognised qualification in Theology or equivalent church experience • Training in relevant modern mission practice 	X	
	X	X

Terms and Conditions:

- The salary for the post is £31,000 per annum, paid in monthly instalments, and is pensionable.
- This is a full-time post with 37.5 hours worked as required over 7 days. The post will require some evening and weekend working.
- The post will be based at the Presbytery Office in Hamilton, but the Postholder will have flexibility to work from home depending on requirements.
- There are 29 days annual leave in each full holiday year that runs from 1 January to 31 December. This provision increases to 34 days after 5 years' service. There are also 6 statutory holidays.
- The post requires the holder to be enrolled in a pension scheme, full details of which will be given to the successful candidate.
- In view of the nature of the post, the postholder will be required to have membership of the Protecting Vulnerable Groups Scheme (PVG) in relation to working with protected adults and children.
- In order to comply with the Asylum and Immigration Act 1996, the successful applicant will be asked to provide document(s) confirming their eligibility to work in the United Kingdom.

How to apply:

Applications should be sent by email to recruitment@churchofscotland.org.uk and must be received by noon on the closing date below.

Applications should comprise:

A personal statement, outlining how your skills, experiences and personal qualities match the requirements of the role as outlined in the job description. If successful, references will be sought.

A full CV, including educational and professional qualifications alongside a full employment history showing positions held, responsibilities and relevant achievements.

Applications without a CV and personal statement will not be taken forward in the process. Each document should be a maximum of two sides of A4.

For informal enquiries about the role, please contact the Revd. Bryan Kerr, Interim Presbytery Clerk, on 01698 285672 or BKerr@churchofscotland.org.uk

Closing date: Wednesday 30th March 2022

Interviews are scheduled for 7th April 2022 and you should alert us to any issues with this date at the time of application.