

Home-Start is committed to safer recruitment practice as an important part of safeguarding and protecting children and vulnerable adults

Home-Start Glasgow North and North Lanarkshire Dad Matters Coordinator – Job Description

Job Title:	Dad Matters Coordinator
Employer:	Home-Start Glasgow North and North Lanarkshire (HSGN&NL)
Location:	Based across North Glasgow and North Lanarkshire (Hybrid working)
Hours of work:	35 hours per week
Salary:	£23,036-£26,810
Responsible to:	Senior Family Support Coordinator

Purpose of the Job

To deliver a range of universal and targeted supports that build on the good work of Dad Matters. The postholder will:

- Build on Home-Start's Perinatal and Infant Mental Health work
- Raise awareness of the risks of poor mental health for dads during the perinatal period
- Raise awareness of the impact on dads of caring for a partner affected by depression and anxiety
- Develop the support offered to dads by HSGN&NL
- Develop the Dad Matters volunteer role
- Support the HSGN&NL team in systems change approach to working with dads
- Develop close links with other health and voluntary agencies
- Facilitate regular consultation with dads through outreach, groups and focus groups

Key Responsibilities

Support to Dads

The postholder will provide individual and group support to dads during the perinatal period. This will involve the following:

- Meeting dads at antenatal clinics
- Facilitating or co-facilitating antenatal Dad Chats
- Supporting the development of support offered to dads with children on NICU and those with partners in receipt of care, eg Perinatal Mental Health Teams, Adult Mental Health Services
- Signposting and supporting access to other services as appropriate
- Undertake designated responsibilities to safeguard and promote children's welfare
- Maintain high standards of practice in supporting families within the Home-Start model
- Ensure equality of opportunity, fairness, and diversity in all aspects of work
- Facilitate regular focus groups with fathers to ensure that all resources are targeted appropriately

Home-Start is committed to safer recruitment practice as an important part of safeguarding and protecting children and vulnerable adults

Promotion & Awareness Raising

- Maintain up-to-date information for dads and make this available through the Dad Matters website and a range of social media
- Engage effectively through social media and direct messaging as appropriate and as directed by the Senior Family Support Coordinator

Recruiting & Managing Volunteers

- Recruiting, selecting, and training suitable volunteers
- Arranging and coordinating volunteer activity at antenatal clinics and in Dad Chats
- Providing support and supervision for volunteers engaged in working with dads
- To provide further training for Home-Start home-visiting volunteers as appropriate

Monitoring & Evaluation

- Support the evaluation of the impact of Dad Matters by adhering to monitoring systems and keeping accurate records

Working in Partnership

- Develop and maintain excellent working relationships with key health partners, including those from Perinatal Infant Mental Health teams, Midwifery, Adult Mental Health, Health Visiting
- Network and raise awareness within the community
- Delivering/co-delivering training to multi-agency colleagues as appropriate

Supporting the work of Home-Start

- To contribute to the effective day to day operation of Home-Start in accordance with the Home-Start Memorandum & Articles of Association, Home-Start Standards & Methods of Practice, Home-Start Agreement and Quality Assurance Standards
- Undertaking work as delegated by the senior member of staff to support the strategic management, development, and future funding of Home-Start
- Supporting the implementation and review of Home-Start policies and procedures
- Complying with Home-Start's administration, monitoring and financial systems
- Promoting the work of Home-Start and of this project as required
- Contributing to and supporting the development of the Home-Start network locally, regionally, and nationally

The role will require travel throughout North Glasgow and North Lanarkshire so a driving licence and access to a car is essential. Evening and weekend work will be required.

This role is subject to PVG checks.

The postholder may be required to undertake any other duties that fall within the nature of the role and responsibilities of the post as detailed above.

The job description reflects the major tasks to be carried out by the postholder and identifies the level of responsibility at which they will be required to work. In the interests of effective working, the major tasks may be reviewed from time to time to reflect changing scheme needs and circumstances. Such reviews and any consequential changes will be carried out in consultation with the postholder.