



Summary of Terms & Conditions of Service

Job Title:	Graduate Apprenticeship Finance	
Salary:	£25,044 - £27,832 (<i>pay award pending April 2022</i>) EVH Grade 5, PA13-16	
Hours of Work:	35 per week	
Leave Entitlement:	Up to 30 days annual and 13 public holidays.	
Place of Work:	65 Golspie Street, Govan, G51 3AX	
Notice Period:	1 month	
Salary Payment Date:	27 th of each month	
Pension:	SHAPS Defined Contribution Scheme	
Sickness Benefit:	Up to 1 year:	5 weeks full pay 5 weeks half pay
	1 year and under 2 years:	9 weeks full pay 9 weeks half pay
	2 years and under 3 years:	18 weeks full pay 18 weeks half pay
	3 years and under 5 years:	22 weeks full pay 22 weeks half pay
	Over 5 years:	26 weeks full pay 26 weeks half pay
Professional Fees:	One set of relevant professional fees paid annually	