**APPLICATION FOR EMPLOYMENT**

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| **Position Applied For:** |  | | | |
| **Personal Details** | | | | | |
| **Title** | | **Forename** | | **Surname** | |
| **Address** | | | | | |
| **Postcode** | | | **Home Telephone number** | | |
| **Mobile Telephone number** | | | **Work telephone number (if convenient)** | | |
| **E-mail address** | | | | | |
| **DO YOU HOLD A CURRENT DRIVING LICENCE? YES/NO** | | | | | |

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| **Present or most recent employer:** | | | | |
| **Company Name** | | | | |
| **Employers full Postal Address** | | | | |
|  | | | | **Post Code** |
| **Job Title** | **From (MM/YY)** | | **To (MM/YY)** | |
| **Period of notice required** | | **Current or final salary** | | |
| **Reason for leaving (or seeking other employment)**  **Resigned Redundancy Retired Dismissed Other** | | | | |
| **Previous Employment History (Most recent first)**  **Previous employment continued:** | | | | |
| **Posts of responsibility held, including any relevant voluntary and community involvement:** | | | | |
| **Professional Qualifications Held** | | | | |
| **Education: (Name of University or College, dates attended, and certificates gained)** | | | | |
| **Heath: (How many days sickness have you had during the last 2 years (please state if absence was due to serious illness):-**  **Do you have a disability? YES/NO**  **Please give details:**  **N.B. You may be required to undergo a medical examination before employment is offered.**  (This information is required to ensure that Antonine Court Ltd positively discriminate for the benefit of disabled applicants when applying for posts and ensure that if you meet minimum requirements, will be guaranteed an interview for said post). | | | | |
| **REHABILITATION OF OFFENDERS ACET**  8) You are not required to give information about convictions which are “spent” under the provisions of the Rehabilitation of Offenders Act 1974 but, because of the nature of work for which you are applying, you are required to indicate any “current” criminal convictions (i.e.) convictions which are not spent under the 1974 Act) In the event of employment, any failure to disclose such information could result in dismissal or other disciplinary action by the Antonine Court Ltd Board of Directors. Any information given will be treated in the strictest confidence.  **DO YOU HAVE ANY CRIMINAL CONVICTIONS:**  **IF YES, NATURE OF CONVICTION:** | | | | |
| **Statement in support of Application:** | | | | |
| **PLEASE PROVIDE BELOW THE NAMES OF TWO REFEREES WHOM YOU ARE AUTHORISING US TO CONTACT AS A CONSEQUENCE OF YOUR APPLICATION FOR THE POST. ONE REFEREE SHOULD BE YOUR PRESENT (OR MOST RECENT) EMPLOYER.**   |  |  | | --- | --- | | **Name ……………………………………….**  **Designation …………………………...........**  **Relationship to Applicant …………………**  **…………………………………………**  **Address …………………………………….**  **……………………………………………**  **……………………………………………**  **……………………………………………**  **Telephone …………………………………..** | **Name………………………………………**  **Designation ………………………………………**  **Relationship to Applicant ……......................**  **……………………………………………**  **Address …………………………………………..**  **……………………………………………**  **……………………………………………**  **……………………………………………**  **Telephone ………………………………………..** | | | | | |

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| **Have you previously been employed or are currently employed by Antonine? If yes, please give details of post, location and employment dates.** | |
| **Previous Post** | **Location** |
| **Dates Employed from** | **To** |

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| --- | --- |
| **Do you know anyone who works/has worked for Antonine or who serves/has served on the Organisation’s Board? If yes, please give details:- name, job location and your relationship to them.** | |
| **Name** | **Job Location** |
| **Your relationship:- Spouse Partner Sister Brother Mother**  **Aunt Uncle Cousin Nephew Niece Other** | |

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| **Do you require a work permit to work in the UK? YES NO**  **If yes and you already have a work permit, what type of permit?**  **National Insurance number (if available):** |

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| **P.V.G CHECKS WILL TAKE PLACE ONCE AN APPLICANT HS BEEN OFFERED A POST. THIS OFFER IS DEPENDANT ON TWO SATISFACTORY REFERENCES BEING RECEIVED.** |

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| **The details of this application for employment are, to my knowledge, true and complete.**  Signature ………………………………………………….. Date ……………………………  **WHERE DID YOU SEE THE ADVERTISEMENT FOR THIS POST? ………………………** |