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| Glasgow Street Pastors  *Glasgow Street Pastors (SCIO) SC050255* |
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Glasgow Street Pastors is a Christian inter-denominational organisation with a mission to serve, support and assist vulnerable individuals on the streets of Glasgow thus making a positive contribution to society as an active expression of the Christian faith of its members.

**Application Pack: Coordinator (Part-Time)**

The role of the coordinator is to –

* support and develop the ministry of Glasgow Street Pastors in cooperation with the Management Team of volunteers.
* enable, support and affirm the work of Glasgow Street Pastors.
* communicate and liaise with Glasgow Street Pastors (Team Leaders, Street Pastors, Prayer Pastors and Safe Zone Pastors) and with partner agencies.

*There is an occupational requirement that the post-holder is a Christian.*

*Salary: £15,000 per annum; Hours: 3-day week including some evening/weekend work; Holidays: 23 days including public holidays*

Applicants are asked to submit the following to Ian Whiteford – [chair@gsp.scot](mailto:chair@gsp.scot) - or to the address below.

* a current CV
* a personal statement relating to the post
* names and contact information of two referees (references will not be taken up until after interview)

A picture containing text, clipart

Description automatically generatedIan Whiteford, Glasgow Street Pastors, St George’s Tron Church of Scotland, 163 Buchanan Street, Glasgow G1 2JX.

*The following job description and person specification, as well as the application information, will be the basis for interview.*

*Closing date for applications: Friday 17 June 2022 Interviews: Wednesday 29 June 2022*

Glasgow Street Pastors

*Glasgow Street Pastors (SCIO) SC050255*

**Job Title: Co-ordinator (Part-Time)**

**Job Description and Person Specification**

**Terms & Conditions**

**Hours:** 25 hours per week notionally over three days– some evening and weekend work will be required. Office workspace is located within St George’s Tron Church of Scotland

**Contract:** Permanent subject to funding being available

**Salary:** *£15,000 per annum*

**Pension:** *3% - employer*

**Holidays:** 23 days per annum including public holidays

**Job Description**

The coordinator’s role is to coordinate and to develop the work of Glasgow Street Pastors (GSP).

The post is line managed by the chair of Glasgow Street Pastors

**Developing and supporting the ministry of GSP**

* Pursue the vision and develop the scope of the ministry of GSP in conjunction with the Management Team (MT).
* Work with MT on strategic and short-term planning.
* Organise and develop training for Street Pastors (SPs) under the guidance of Ascension Trust and Ascension Trust Scotland.
* Support recruitment of SPs.
* Guide and enable SP, Safe Zone (SZ), Prayer Pastor (PP) teams.
* Provide spiritual leadership and practical support to GSP and teams as required.
* Be, or be willing to become, a commissioned SP.

**Operational work – in conjunction with the Management Team**

* Collaborative working with the chair of GSP
* Critically appraise, develop and encourage adherence to protocols/policies.
* Support funding applications.
* Order and purchase of items for use by SPs: e.g., uniform, supplies, printed cards.
* Uniform and ID card returns
* Data updates with Administrator
* Plan and organise the annual gathering of all SPs (known as the In Day) in cooperation with the MT.

**Communication**

* Communicate and liaise with the MT and GSP Administrator to ensure the smooth running of GSP.
* Respond to written, verbal and electronic communication.
* Have regular contact with Team Leaders, SZ and PP coordinators.
* Sustain and develop positive relationships with partner agencies.
* Deliver presentations about GSP to churches, organisations as required as one of a team of SP speakers.
* Promote GSP in the media including GSP website / social media.
* Support communication links with Ascension Trust Scotland (ATS) and Ascension Trust (AT).

**Reporting**

* Report to Management Team monthly.
* Submit monthly written reports to ATS.
* Submit written annual report to AT.
* Assist in the production of a written annual report to OSCR.

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**Person Specification**

**Christian qualities**

* + sincere Christian commitment
  + enthusiasm and proven Christian leadership
  + sensitivity and a ‘servant-hearted’ approach to others

**Kingdom vision**

* + an ambassador for, and commitment to the work of GSP
  + passion / vision for the city of Glasgow and its people

**Networking / people skills**

* + excellent people skills and ability to develop positive relationships in a variety of situations
  + experience and proven ability both as a team leader and team member

**Communication skills**

* + excellent oral / written communication skills
  + good basic ICT competence (use of Apple Mac)

Desirable:

* + ability articulate the work and mission of GSP from within a framework of Christian biblical theology
  + confidence in accessing and interpreting relevant policy and legal documentation

**Organisational skills**

* + ability to plan and time manage own work tasks independently recognising the challenge of flexible working hours
  + ability to manage time off for refreshment and renewal
  + ability to share work e.g., talks shared with the speaking team

**Personal qualities**

* + inspiring leadership style
  + self-motivated, solution focussed and resilient
  + a positive sense of self and the ability to value others
  + a sense of humour

**Additional**

* + driving licence preferred

**There is an occupational requirement that the post-holder is a Christian.**