



Job Description: Learning, Evidence and Impact Lead

Hours of work:	28 hours
Salary:	£30,436-£42,146 pro rata (dependent on experience)
Location:	Glasgow
Pension:	Optional group pension scheme based on employer contributions of 5% (depending on employee contribution, minimum 5%) after three months
Reporting to:	CEO
Contract:	Fixed Term (till March 2025)

Background:

Established in 1998, Staf (Scottish Throughcare and Aftercare Forum) is a membership organisation for all those working with young people leaving care. Staf is a national organisation which represents all 32 Local authorities in Scotland and is funded by membership fees, Scottish Government and other major charities. At the centre of all our work is the voice of young people leaving care and making the change that will allow them to live happy successful lives on their own terms.

Main Function:

To lead on the development of our online Learning Channel which will host the Life Changes Trust legacy work and to support the development of an evidencing and impact strategy for the organisation. The postholder must have a commitment to working with people with lived experience and ensuring their views and aspirations are central to the development of the Learning Channel.

Specific Duties:

Under the guidance of the Chief Executive Officer

1. Recruit and work with a steering group of Staf members and people with care experience who will act as an advisory group to this project.
2. Design and deliver a series of workshops, online events and roundtables across Scotland to engage with a wide range of practitioners, managers, young people and other corporate parents.
3. Design and deliver a series of 'How to guides' using the learning from the Life Changes Trust to shape and influence this.
4. Work with a group of Staf members and young people to co-produce an online learning module supporting our work around relationship-based practice.
5. Design and deliver an online space for the sharing of film, art and other creative output and design a programme of events to share and promote this work.
6. Liaise with the Life Changes Trust Digital Skills Legacy Programme over the development of new content for the Learning Channel. Additionally, collaborate with all of the Trust's legacy

initiatives including the National Leadership Network and Care and Creativity to ensure work and opportunity is shared.

7. Support the development of an evidencing and impact Strategy and supporting tools for Staf.
8. Provide oversight of project evaluations undertaken by Staf
9. Support the design and delivery of an effective training intervention to ensure maximum take-up of our REAL toolkit resource.
10. Work with the Policy and Communications team to ensure maximum impact of work including delivery of blogs and social media campaigns.
11. Support funding applications/bids written to support Staf's portfolio of services.
12. Line Management responsibilities as required.

Skills and Abilities		Essential	Desirable
1. Demonstrable commitment to elevating the voices and perspectives of people with lived experience, particularly young people		√	
2. Excellent organisational skills and the ability to manage a wide range of tasks with competing priorities and deadlines.		√	
3. Experience of working with a wide range of stakeholders and audiences		√	
4. Experience of developing and utilising evaluation packages		√	
5. Demonstrable experience of working with mixed groups of practitioners and young people		√	
6. Ability to use a range of functions in IT packages in particular Microsoft Excel, Word, PowerPoint, Prezi and Outlook		√	
7. Excellent verbal, written, communication and presentation skills with the ability to deal with a diverse range of people.		√	
8. Experience of developing learning and development packages		√	
9. An ability to travel and work out with normal hours for events further afield.		√	
10. An understanding of the challenges that face young people in and leaving care /experience of the 'Looked After' sector			√
11. Ability to plan and organise own workload effectively, to ensure that deadlines and standards are met, with some guidance from senior colleagues		√	
12. Degree in related field (Community Education, Learning & Development) or relevant experience		√	
13. Experience of developing Massive Open Online Courses	√		
14. Experience of supporting volunteers (paid and/or unpaid)			√

Skills and Abilities	Essential	Desirable
15. Experience of contributing effectively as a team member with good interpersonal skills	√	
16. Experience of managing teams to achieve strategic goals of the organisation		√
17. Experience of writing funding applications/bid writing		√

Experience and qualifications:

Relevant Degree (eg, Community Education; Learning & Development) or equivalent professional experience.