# Job Description

**Title of Post:** Trainee Rehabilitation Worker (Visual Impairment)

**Grade / Salary:** Trainee: £23,390 to £24,811 (points 22-24 on VPK scale)

When qualified: £30,136 to £34,504 (points 30-35 on VPK scale)

**Hours:** Full time (34.5 hours)

**Responsible to:**  Service Manager

**Location**: Perth and Kinross Sensory Hub, 174 High Street, Perth

**Benefits:** Defined benefit pension scheme based on career

 average earnings

 35 days leave (including public holidays)

**Nature of post:** Permanent, subject to successfully applying for Rehab training within 12 months of joining VisionPK and completing and passing the required Rehab qualification within the following two years, or as otherwise required.

## Job Purpose

To undertake on the job training and a course of study leading to a recognised qualification in Rehabilitation Work (Visual Impairment).

To provide assessment and rehabilitation services to visually impaired people in order to maximise their full potential to live independently within the local community.

**Key Result Areas:**

1. Undertake outcome-focussed specialist assessment of needs of people with a visual impairment to encourage and facilitate maximum independence within their respective individual capabilities.
2. Develop and implement care plans in consultation with service users, their families, and carers as appropriate.
3. Train to deliver rehabilitation services including:
* teaching of daily living skills
* the use of residual vision and Low Vision Aids
* orientation, mobility, and sighted guide techniques
* demonstrating communication skills, e.g., Braille and use of information technology
1. Review and re-assess services users’ needs in accordance with VisionPK policies and protocols to ensure that on-going or new requirements for support are identified and addressed in an appropriate timescale.
2. Maintain accurate and up to date case records in accordance with VisionPK policies and protocols, including those relating to data protection and confidentiality.
3. Produce periodic reports on activity data and performance metrics to assist in the overall review and monitoring of VisionPK service performance.
4. Where appropriate, assist with the development and running of information and support groups for clients, and provide advice, support and emotional support for individual service users and carers who require such assistance
5. Develop comprehensive knowledge of local resources in order that service users and carers are fully informed about the choices and options of care and other assistance available to them and make referrals to relevant agencies.
6. Participate as appropriate in the development of VisionPK services.
7. Provide advice and support to other professionals and agencies in relation to the needs of visually impaired people.
8. To maximise and contribute to opportunities for joint working and incremental development of integrated sensory impairment services where appropriate and beneficial to service users.
9. Participate in the design and delivery of visual awareness training to community and occupational groups to increase understanding of the impact of visual impairment and how those affected can be supported by the public at large.

**General Responsibilities**

* To work within, and adhere to, the policies and procedures of VisionPK, and to contribute to reviewing these when appropriate.
* To undertake such duties appropriate to the level of the post as may be reasonably required to meet changing needs of the organisation.
* To adopt a flexible approach to working hours to meet the needs of service users and carers. Prepared to work a Saturday if required. (with time off in lieu)
* To support a culture of continuous improvement and equality in the provision of services.
* To manage and be accountable for, with supervision and managerial support, your own practice within the organisation, including maintaining professional development.
* To support, liaise and assist, if necessary, across the service where this is required on an exceptional basis because of unforeseen absences or extraordinary volumes of work.

**VisionPK is the operating name of Perth & Kinross Society for the Blind; Registered in Scotland; Scottish Charity Number SC001152**