

Role Profile

Role	Policy Lead, Scotland	Location	Homebased, Scotland
Accountable for	N/A	Accountable to	Associate Director Scotland Dotted line report Scottish Government
Core Anchor Level	Ensure	Travel	Occasional travel may be required for Team meetings, external stakeholder meetings and conferences.
DBS check	No	Salary Grade	£36,750 E
Contract Type	This a fixed term contract for 1 year	Hours	35 hours per week

Overall purpose and impact	
<p>The post will work directly with policy teams in the Scottish Government to enhance the strategic approach to preventing cardiovascular disease (CVD) in Scotland, including stroke, heart disease and diabetes, and in particular to:</p> <ul style="list-style-type: none"> • Work with colleagues across government, the NHS, the third sector and academic research to improve detection, diagnosis and management of risk factors including hypertension and atrial fibrillation • Inform ongoing policy and programmes in relation to stroke prevention and risk reduction 	
Responsibilities	Measured through delivery of
Provide secretariat for the Cardiovascular Disease risk factor sub-group, ensuring the group can be active and effective by supporting the running of the group and the delivery of agreed actions.	Agreed actions from group meetings; Annual objectives; 360 feedback

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Delivery of actions relating to CVD prevention including - awareness, addressing inequalities, and improvements in the detection and management of hypertension and atrial fibrillation.	Annual objectives; 360 feedback; Associated KPIs
Contribute to Scottish Government's response to the Progressive Stroke Pathway recommendations relating to primary prevention of stroke, through improved detection, diagnosis and management of atrial fibrillation and high blood pressure.	Annual objectives; 360 feedback
Ensure that data collated through the development of these prevention pathways will help to inform future policy in relation to stroke prevention and risk reduction.	Annual objectives; KPIs

Person Specification

Demonstrable experience in policy and influencing.
Willingness to undertake training and continuous professional development.
Experience of high-level networking and collaboration.
Experience of effectively developing and delivering sustainable policy change, particularly through comparative analysis of other health systems or conditions.
Experience of working effectively with a range of influential stakeholders, such as civil servants, health professionals or third sector organisations.
Experience of conducting consultations with a range of stakeholders, including participatory consultation processes with the voice of lived experience or other under-represented audiences.
Strong skills with data analysis and drawing insights from evidence.
Experience of facilitating participatory consultation processes, particularly with under-represented audiences

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Experience of working with data sets to draw policy conclusions
An effective communicator both verbally and in writing, adapting your style to suit the audience, with the ability to present complex data and information to a wide range of audiences
An effective project manager with the ability to work autonomously to meet deadlines and goals.
The ability to demonstrate an understanding and commitment to our corporate values.
Committed to the principles of equal opportunities and diversity.
Willing and able to travel around the Scotland as the role requires.
Willing to work flexibly, in line with our flexible working policies, to meet the needs of the role.