

Our ref: SB/ShopManager/July22

11 July 2022

Dear Applicant,

Charity Shop Manager

Thank you for your interest in the above post. Please find attached: -

- Staff Application Form
- Guidance for Applicants
- Person Specification
- Job Description, and
- Equal Opportunities Monitoring Form

Please note: This post is dependent on receiving two satisfactory references and membership of the PVG Scheme.

The closing date for applications is set at Monday 1st August, and Interviews are expected to be held on Tuesday 9th August, within our offices here at Whins Road, Alloa.

If you have any questions or would like to discuss the role informally, please contact me on 01259 213453.

Yours,

A handwritten signature in black ink, appearing to be 'SB' followed by a flourish.

Shelley Bowman
Chief Executive Officer