



Recruitment and Promotions

Person Specification

POST DETAILS

Section/Team: Management Team

Post Title: Kinship Care Volunteer Coordinator (35 hrs)

Essential

Desirable

Experience

- Previous experience of acting as a mentor to young people / working with care experienced young people
- Demonstrable track record of working with young people in youth settings & complex environments
- Knowledge or experience of Child Protection procedures & expectations
- Knowledge of risk assessment framework – To identify and manage risk to young people and mentors.

- Fundraising Experience
- Experience of supporting/ managing mentors, staff &/or volunteers
- Youth Work or / and Support Work with Young people
- Working with small groups of young people.

Qualifications

- An appropriate youth work/ community / social work qualification or equivalent experience

- Degree/ Further training in youth and community work or related discipline.
- HNC Social Care or SVQ 3 in related area

Skills & Attributes

- Strong interpersonal skills,
- able to work with people at all levels
- Ability to support and supervise staff, mentors and volunteers
- Ability to advocate for young people.
- Ability to work in sometimes chaotic settings including de-escalation skills
- Excellent written and verbal communication skills
- Strong organisational skills
- Financially literate – ability to understand budgets
- Ability to act on own initiative/self-motivated
- Creative thinker – ability to generate and implement new

	<ul style="list-style-type: none"> • ideas • Ability to prioritise workload • Computer literate (MS Office) 	
Values & Attitudes	<ul style="list-style-type: none"> • An affinity to working with young people commitment to the Social Inclusion of young people through a variety of approaches. • Commitment to a team based approach. • Support for the principles of equal opportunities. 	
Knowledge	<ul style="list-style-type: none"> • Sound knowledge of issues faced by young people. 	
Others	<ul style="list-style-type: none"> • Ability to be flexible regarding work locations and willing to travel • Preparedness to work evenings and weekends on a flexible basis. • Possession of a full driving licence 	