

CONFIDENTIAL

## APPLICATION FOR EMPLOYMENT



This is an editable PDF, please ensure you submit your saved copy.  
Please send your completed application form to [info@foe.scot](mailto:info@foe.scot) by the deadline.

<b>Post applied for</b>	
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<b>Surname:</b>		<b>First Name(s):</b>	
<b>Address:</b>			
<b>Telephone:</b>			
<b>Email:</b>			

**We cannot accept applications from candidates who do not have the right to work in the UK.**

Are there any restrictions on your right to work in the UK? YES  NO

If YES, please state the restrictions and the expiry date of any permissions:

If you require any special arrangements for interview, please specify below:

**Data Protection Act 1998.** In submitting this application that Friends of the Earth Scotland may collect the personal data it contains and use that data for recruitment, personnel and training purposes only.

I confirm that I have read and understood the Data Protection policy and Privacy notice (<https://foe.scot/resource/application-form>).

To the best of knowledge, the information that I have provided on this form is correct. I understand that deliberate misrepresentation or omission of factual information may disqualify me from consideration or lead to dismissal.

Friends of the Earth Scotland may verify the information given in this application form.

<b>Signed:</b>	<b>Date:</b>
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<b>Education and qualifications</b>	Please list details of your educational qualifications including further education and professional qualifications giving dates and grades where known
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**Other Training**

**Please list details any courses you have undertaken, including dates and duration, which did not lead to qualification, and which you feel are relevant to the advertised post.**

<b>Present or Most Recent Employment</b>		
<b>Name and Address of Employer</b>		
<b>Job Title</b>		
<b>Dates employed</b>	<b>From:</b>	<b>To:</b>
<b>Current Salary/ Salary on Leaving</b>		
<b>Notice Required/ Date Available</b>		
<b>Reason for Leaving</b>		
<b>Responsibilities of Post and Relevant Achievements</b>		

<b>Previous Employment (most recent first)</b>	<b>Key Responsibilities of Post and Relevant Achievements</b>
<b>Name and Address of Employer:</b>  <b>Job Title:</b>  <b>Dates employed:</b>  Reason for leaving:	

Previous Employment (most recent first)	Key Responsibilities of Post and Relevant Achievements
<p data-bbox="70 309 568 342"><b>Name and Address of Employer:</b></p>   <p data-bbox="70 602 213 636"><b>Job Title:</b></p> <p data-bbox="70 674 328 707"><b>Dates employed:</b></p> <p data-bbox="70 786 347 819">Reason for leaving:</p>	

Previous Employment (most recent first)	Key Responsibilities of Post and Relevant Achievements
<p data-bbox="70 1265 568 1299"><b>Name and Address of Employer:</b></p>   <p data-bbox="70 1559 213 1592"><b>Job Title:</b></p> <p data-bbox="70 1630 328 1664"><b>Dates employed:</b></p> <p data-bbox="70 1742 347 1776">Reason for leaving:</p>	

**Voluntary Experience**

Please give details of any voluntary activities you have undertaken and any other relevant experience that supports your application.

**Supporting Statement**

Please provide evidence which demonstrates your ability to carry out the strategic functions of this post and how you meet the essential and desirable criteria in the person specification.

**Supporting Statement continued...**



**Supporting Statement continued...**

## References

Please give details of two individuals, not related to you, who will provide employment references. One of these must be present or most recent employer, or client if you are undertaking consultancy work. The other should be a person who is able to comment on your ability to perform the job for which you are applying.

Please note that references will not be approached prior to interview and your permission will be sought before any contact is made.

<b>Name:</b>	
<b>How is the referee known to you?</b>	
<b>Address:</b>	
<b>E-mail:</b>	
<b>Tel No:</b>	

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