**Job Description**

**Huntington’s Disease Specialist (HDS)**

**Job title:** Scottish Huntington’s Association Huntington’s Disease Specialist

**Accountable to:** Deputy CEO & Head of Services and SHA Board

**Report to**: SHA Team leader – North East Scotland

**Role summary**

As a member of the Scottish Huntington’s Association multidisciplinary team, you will adopt a hybrid-working model based between the Raigmore Hospital, Inverness,and home working. Operational areas include the direct provision of services to families, promotion of self-help amongst families and increasing awareness about Huntington’s disease (HD).

You will facilitate quality care for those impacted by Huntington’s disease and their families through assessment, planning, coordination, implementation and signposting to appropriate professionals/agencies. You will work with your Team Leader to develop and enhance the service.

You **must** be a full member of a professional body (relevant to qualification) and be able to work within the scope of your registration guidelines.

**Main duties and responsibilities**

To provide support to individuals and families affected by Huntington’s disease through a psychosocial approach.

To facilitate and support regular peer support opportunities for individuals impacted by Huntington’s disease and their family members. These include carers’ groups and symptomatic support groups.

To provide advice on positive management of Huntington’s disease to individuals, families and relevant health and social care professionals and agencies.

To liaise with other professionals to help individuals access the services to which they are entitled e.g. advocacy, respite, welfare rights, community and health services.

**Education and training**

To facilitate of training at a local level and participation in national training events.

To promote of awareness about the needs and challenges facing individuals, families and care providers through the provision of education and information.

To participate in the production of educational literature about Huntington’s disease.

To maintain professional awareness about current trends and practices through appropriate training courses, study days and workshops.

**Research and development**

To initiate and/or participate in research projects related to Huntington’s disease.

To support individuals who are participating in current drug trials or new treatments.

To become involved in the strategic planning and development of appropriate health and social services.

To assist with new developments relevant to the Specialist Service function.

To undertake surveys and audits as necessary to your own work and that of the Specialist Service.

**Policy/service development**

To adhere to all company policies appropriate to own role. May at times be required to be responsible for policy development, propose changes in practice and contribute to the development of communication protocols.

**Management and leadership**

To assist the management and development of the project working with the

Team Leader and Deputy Chief Executive Officer & Head of Services.

To share leadership and contribute views to regular staff meetings and projects.

To organise, manage and plan own caseload and diary.

To be fully accountable for own professional actions and to work autonomously.

To undertake responsibility for the production of all reports concerning your work and activities of the Specialist Service.

**Administration**

To ensure the maintenance of full and accurate, confidential client records and reliable notes concerning the work of the Specialist Service within your area

**The duties and responsibilities of the post will be undertaken in accordance with the policies procedures and practices of Scottish Huntington’s Association.**

 August 2022

**Notes:**

**1. This job description reflects the main tasks and responsibilities to be fulfilled by the post holder at this present time. However, Scottish Huntington’s Association reserves the right to alter or amend the content of this job description to reflect changes to the job, or services provided, while maintaining the overall character and level of responsibility for the post.**

**2. Notwithstanding any information or statement described within this job description, all duties must be carried out in a way that promotes equality of opportunity, dignity and respect for all individuals and is consistent with Scottish Huntington’s Association’s stated policy on equal opportunities.**

**3. The successful candidate will be subject to an Enhanced Disclosure Check. Having previous convictions will not automatically disbar you from working at Scottish Huntington’s Association (with the exception of offences against children or other vulnerable groups) and every case is considered on an individual basis.**

**4. The duties and responsibilities of this post must be undertaken in accordance with the policies of Scottish Huntington’s Association.**