**Person Specification for Befriending Coordinator**.

**EXPERIENCE OF-**

* Working in a caring environment.
* Delivery of support tailored to the individual.
* Working with others in a team environment.
* Working with volunteers or as a volunteer would be desirable.

**KNOWLEDGE OF -**

* The key challenges faced by older people with care needs and their carers.
* The key Principles and. Values of social care and independent living.
* Data Protection and Confidentiality.

**SKILLS**

* Excellent verbal communication and interpersonal skills.
* Ability to develop positive rapport with people quickly.
* Good organisational and administrative skills.
* Ability to produce good written work.
* Good time management.
* Confident in the use of IT.
* Ability to work independently within agreed protocols.
* Ability to work in a team and seek support from managers and colleagues when required.
* Able to demonstrate a creative approach to helping people solve their care needs.

**PERSONAL APPROACH**

* Commitment to working in a manner which promotes diversity and equality, ensuring everyone is treated with dignity and respect and without discrimination.
* Must be sensitive to the needs of others.
* Positive approach to supporting independent living within local communities.

**QUALIFICATIONS**

Although no specific qualification is required for this post, we would welcome application from candidates who have any qualifications at SVQ3/4 or equivalent and above from within the following disciplines:-

* Social Work
* Social Care
* Health, including Allied health Professionals
* Community Education
* Counselling.