**Person Specification**

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| **Criteria** | **Essential** | **Desirable** | **How assessed** |
| **Skills/Abilities** | Ability to plan own workloadAbility to respond to vulnerable people Ability to work within a teamAbility to manage teams and work to deadlines. Ability to work without direct supervisionGood team playerPossess a responsible attitudeGood communication skills | I.T and Social media Skills  | Application form/interview |
| **Knowledge** | Knowledge of Community transport legislation. Current knowledge of Road& driving legislation.Knowledge of partnership agencies in local area | Knowledge of passenger escort duties Knowledge of PVG scheme  | Application form |
| **Qualifications** |  Full Clean Driving License D1 License  C1E License  | DesirableMidas certificateRelative sector qualifications or Willingness to work towards D1 & C1EMidas training  | Application Form |
| Experience | Experience of working in a community settingExperience with vulnerable people Experience of working as part of a teamExperience of fundingExperience of working with Mobility aids Experience with completing on line Public Tendering Process Experience in working with  | Experience of training volunteersExperience of applying to grant funders. | Application form/interview |
| Other requirements | Enhanced disclosureFull Clean Manual Driving License D1 License |  |  |