



JANUARY 2023

RECRUITMENT PACK

Employability Network Co-ordinator

Social Enterprise Network Co-ordinator

Health and Wellbeing Hub Development Officer

WELCOME!



Dear Potential Applicant,

Happy New Year, and best wishes to you and yours for 2023.

I'd like to thank you for taking the time to consider an application to join us at VASLan, as the Third Sector Interface for South Lanarkshire.

This short recruitment pack should provide you with some information and an explanation of what we are looking for, and equally important, hopefully, inspire you to go ahead and pursue one of these fantastic opportunities.

We are looking to appoint colleagues across a range of roles, from improving Health and Wellbeing at the new Blantyre Care Campus to Improving the Cancer Journey in South Lanarkshire to co-ordinating a thematic network around third sector employability provision or Social Enterprise. We hope you feel your skills, knowledge, understanding, and experiences may add value to the organisation in one or more of these areas as we serve South Lanarkshire's Third Sector.

It is an exciting time to join VASLan during a dynamic period of activity supporting the third sector locally. We will soon be halfway through our two-year organisational strategy, Moving to Action. We are currently taking great strides forward in reprioritising volunteering, proactively enabling organisations to access capacity-building supports, preparing the third sector for further growth, raising the visibility of the third sector's fantastic work, accelerating partnership and collaborative working, promoting best practice governance, and more. We will soon be kicking off discussions around new strategic plans, and we hope you will be a part of this, with all advertised roles here funded on a multi-year basis.

Please give us an opportunity to showcase the organisation and sell these fantastic career opportunities to you, helping you decide whether to apply for any particular role. Please come along to 1 of our drop-in sessions, online or in person, to find out more.

We look forward to hearing from you.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Steven Sweeney'.

Steven Sweeney
Chief Executive

WHO WE ARE

We are VASLan, the Third Sector Interface for South Lanarkshire.
We are proud to serve South Lanarkshire's Third Sector.
Our Strategy: Moving to Action 2022-24.

MOVING TO ACTION 2022-24



[VIDEO](#)



[DOCUMENT](#)

Our **VISION**: Resilient and empowered communities creating a stronger, fairer and more equitable South Lanarkshire with volunteers and thriving local third sector organisations at its heart.

Our **MISSION**: Enabling volunteers & local third sector organisations to deliver transformational change

Our **VALUES**: Respect | Integrity | Inclusiveness | Commitment

2021/
2022

IMPACT REPORT

Looking back, moving forward.

[DOCUMENT](#)

JOB OPPORTUNITIES

We have a range of roles available at VASLan and would love to hear from you if one or more of these opportunities pique your interest. Below is a short description of each part, please visit this link for more information: <http://www.vaslan.org.uk/vaslanvacancies>

| ROLE | WORKING HOURS | HYBRID OR OFFICE BASED | SALARY FTE (£) |
|--|-------------------------------|------------------------|----------------|
| Employability Network Co-ordinator | F/T - 35 hours per week | Hybrid | 26,632 |
| Social Enterprise Network Co-ordinator | P/T - 21 or 28 hours per week | Hybrid | 26,632 |
| Health and Wellbeing Hub Development Officer | F/T - 35 hours per week | Office* | 26,632 |

**) This post will be based at VASLan Office, but primarily located at Blantyre Care Hub, Blantyre.*

Employability Network Co-ordinator

This role will engage with, determine and better understand third-sector capacity and existing provisions across the employability pathway. You will undertake a gap analysis and establish local networks to improve the collaboration, quality and scope of employability services across third-sector organisations. You will then work with third-sector partners to co-produce an investment plan to see the third sector collectively and collaboratively contribute more actively to local employability priorities within our communities.

Social Enterprise Network Co-ordinator

We are looking for a dedicated individual to be a shared resource for our Social Enterprise Network, facilitating peer support and sharing training and resources whilst building networking opportunities across the sector. You will support network members to collectively deliver enterprising local services, build social enterprise resilience, and build community strength and confidence around Social Enterprise. Engage with our young people, and take account of green issues through action on a climate lens.

Health and Wellbeing Development Officer

Could you help us empower and enable residents of the new Blantyre care campus, the local community and broader areas of South Lanarkshire to take greater control over their own lives and build community resilience? The ethos of this strengths-based and rehabilitative approach is to provide rehabilitation care, support in tackling loss, isolation or loneliness, address carer's needs and access to information on Assistive Technology which will help people to return home safely.

WHAT DO OUR VALUES MEAN

to your potential future colleagues?



“RESPECT. We will respect the abilities, qualities, knowledge and achievements of colleagues and partners and take into consideration any time commitments when planning and executing collaborative work.”

Monica Allen, Social Enterprise for Health Development Officer



“INTEGRITY. We will practice and encourage open and honest communication, to gain respect and trust through dependability and be responsible for our actions.”

Nick Jones, Video and Media Officer



“INCLUSIVENESS. We will welcome, accept, and value the contributions of all, especially those who may otherwise be marginalised, and will provide mechanisms to recognise collaboration as a strength. We will ensure everyone is given the opportunity and support to reach their full potential.”

Peter McGhee, Sustainability and Collaboration Development Officer



“COMMITMENT. We will show enthusiasm and commitment towards our shared goals, mission, and vision of the Third Sector. Cultivating a strong work ethic and taking ownership of our responsibilities and commitments.”

Letitia Gallacher, Admin Services Manager

HOW TO APPLY?

We are looking to appoint a range of new colleagues, as outlined in this recruitment pack.

Employability Network Co-ordinator

Social Enterprise Network
Co-ordinator

Health and Wellbeing Hub
Development Officer

Please visit our website at this link for all the information you need:

[MORE INFORMATION](#)

To apply, please complete this form whilst enclosing your CV:

[APPLY HERE](#)

Closing Date: **Monday, 6th February
at noon**

We are also hosting some pre-application drop in sessions, both online and face to face, on **Monday, 30th January** and **Wednesday, 1st February**. We would love to chat with you, share more about the organisation and help you shape your application, should you be interested.

To book an informal appointment, please send us an email:

office@vaslan.org.uk

Interviews will take place at VASLan Offices in person week commencing **Monday, 13th February**.

Thank you for your interest, we look forward to hearing from you.

CONTACT

VASLan (Voluntary Action South Lanarkshire)

128 Almada Street
Hamilton ML3 0EW
01698 300390

www.vaslan.org.uk
office@vaslan.org.uk

