

Job Description

Job Title	Regional Development Officer (NORTH)
Reporting to	RYA Scotland Development Manager
Date	March 2023
Purpose	
Lead the implementation of the RYA Scotland Strategic plan at a regional level, ensuring an integrated and collaborative approach across the region, supporting and redefining local projects and partnerships within the community to deliver positive sporting and social impact.	
Context	
The post-holder will report to the RYA Scotland Development Manager and sit within the Participation & Development Team.	
The Regional Development Officer will be an integral part of the RYA Scotland Team which helps to grow and support our community at a local, regional and national level, ensuring that we work collaboratively across our community and the local authorities in which we operate, developing the people, the pathways, and the opportunities to be involved for life within our sport.	
The post is under a joint employment contract between RYA and RYA Scotland.	

Responsibilities:

The Regional Development Officer is responsible for creating a strong and vibrant regional plan that reflects both the Strategic Plan and the needs of the local and regional communities for the area. The role develops opportunities for engagement with local and external partnerships, builds capacity and aims to provide an opportunity for the sustainable development of people, places and organisations.

The Regional Development Officer will:

- Support opportunities for partnership working between clubs, training centres, boating organisations and other local community partners within the Region and beyond.
- Support and develop partnerships in the area to work towards their development goals and increase their capability for success.

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- Develop and support robust partnerships and effective communication channels with and between clubs, schools, local authorities, Active Schools, further/higher education groups, community/voluntary groups, Regional Sporting Partnerships, RYA Scotland staff and any other relevant local, regional and national partners (strategy goals).
- Support the effective implementation of RYA Scotland's national programmes across the region and contribute to the annual planning and review of those programmes.
- Support the effective implementation of a Changing Lives approach across the region, working with partners to intentionally use sport to bring about positive changes for specific people.
- Support the effective implementation of tools and initiatives that develop people and places at a regional and local level e.g. Club Development Framework and Volunteer Framework.
- Work with the Training Development Officer (TDO) and Performance Sailing Officer (PSO) to identify and facilitate suitable training opportunities relevant to the development of club and centre capability, event delivery and improving racing within the region.
- Oversee data collection and information gathering for all the clubs, centres and boating/water sports organisations within the area, to allow evaluation and recommendations to be made for future planning.
- Lead on National Initiatives on behalf of RYA Scotland and the RYA e.g. Facility Development, Funding, Discover Sailing, Safeguarding, Volunteer Development, OnBoard.
- Utilise your professional qualifications/experience to benefit the outcomes of sport within the region and throughout Scotland.
- Contribute to shared tasks, knowledge and best practice with all members of the **sportscotland** teams as required.
- Undertake other activities as required by RYA Scotland.

Professional Development

The Regional Development Officer will take part in continuing professional development (CPD) activities to enhance effectiveness. This shall include participation in the RYA CPD conference workshops as designated by your line manager and the pursuit of other appropriate personal and professional development activities.

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Location

RYA Scotland is currently trialling a hybrid approach to our working practices. The Regional Development Officer will work flexibly but be expected to attend the RYA Scotland Office (Edinburgh) and **sportscotland** regional offices on a regular basis and work from home at other times. The role will involve travel to venues throughout the East Region from the Borders to Aberdeenshire, including Central areas such as Stirling and Perth, as well as occasional overnight stays and meetings across the UK.

This role requires work to be performed in the evening and at weekends. Time off in lieu is provided after such 'out of hours' working.

This role involves regular contact with children and/or adults at risk and the Regional Development Officer will be required to be a member of the Protecting Vulnerable Groups (PVG) Scheme.