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|  | **Youth Worker**  **Job Description** |
| **Post Title** | Youth Worker |
| **Responsible To** | Youth Connection Coordinator |
| **Duration of Contract** | Fixed Term for 12 Months |
| **Hours of Work** | 8 -16 Hours per week |
| **Times of Work** | Variable According to need, including evenings and weekends |
| **Salary** | £11.06 per hour - £11.80 per hour |
| **Location** | Y Sort It Youth Centres – Clydebank & Bonhill and various locations within West Dunbartonshire |
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| **Job Outline** | |
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| **Main Duties** | |
| **Youth Worker Main Duties**   * To support the development and delivery of our youth work services for children and young people aged 8-18years, including face to face youth work, digital youth work and detached/outreach youth work & support. * To support children and young people’s involvement in the planning and delivery of youth work that meets their needs. * To plan, deliver and evaluate activities which support, connect and inspire children and young people in West Dunbartonshire, whilst improving their health and wellbeing, access to outdoor learning opportunities and build connections to their local communities. * To use a variety of approaches to consult with young people on a range of youth issues * To maintain your knowledge of local services and partners, to ensure you can provide accurate information to young people. * To maintain up to date and accurate records of youth work sessions and any other youth work activities delivered. * To support the youth connections team in cleaning, maintaining and servicing any equipment used by the team, for example, fleet bicycles. Appropriate training to be provided to support this. * To carry out risk assessments of youth work activities prior to them taking place. * To understand and abide by the organisations policies and procedures, including Health & Safety, Data Protection, Confidentiality and Child Protection and Vulnerable Adults. * Ensure non-discriminatory practices at all times in line with the organisations Equality and Diversity policy. * To work in partnership with key local organisations. * To liaise with parents, carers, professionals and partner agencies. * To support the development of learning for contracted and casual staff, as well as volunteers including Young Volunteer Leaders * To produce monitoring and evaluation reports as requested by your line manager. * Work towards all Key Performance Indicators set by your line manager.   **General Duties**   * To attend and contribute fully to all team meetings. * To actively participate in support and supervision and annual appraisal with your line manager. * Undertake appropriate training as part of continuing professional development. * To organise and manage your workload in an effective and efficient manner. * To submit timesheets in a timely manner and comply with other administrative arrangements as required. * To act in accordance with the organisations code of conduct and policies at all times. * To carry out other such duties as agreed with the organisation. | |