

Post: YOUTH WORKER

Main Purpose: To work as a member of the Families First (FF) team to provide a range of activities in response to specific needs of the children and young people with whom we work. Your main focus will be delivering child centred, trauma informed children's work to a range of children and young people with additional support needs. This post is subject to enhanced PVG clearance.

Salary Scale: Grade FF3 level 1-4

Accountable to: Befriending Coordinator

Key Tasks:

1. To plan, prepare and deliver a range of activities to the children and young people who are referred to our children's services. These activities will be delivered in partnership with the service user, volunteers and the service coordinator to ensure the child achieves their goals. These activities will be delivered within FF good practice and policy framework.
2. To involve the service users in the decision making of their services.
3. To provide clear leadership and line management to volunteers by following good practice in terms of support, supervision and training.
4. To ensure all activities are well resourced and that these resources are kept clean, tidy and in good working order in accordance with the organisation's health and safety policies.
5. To liaise with external agencies, and colleagues, to provide in partnership, the best possible service for our service users.
6. To be aware of local Child and Adult Protection Procedures and to operate within them at all times.
7. To monitor and evaluate services by maintaining case records, administrative and financial records; and to contribute to the database and assist in the preparation of reports and other statistical information as required.
8. To support your colleagues by attending staff meetings and becoming involved in the development of FF services, to include policy, procedure and training resources.
9. To reflect on professional practice and identify personal training needs through regular supervision and appraisal meetings with your line manager.
10. FF exists to respond primarily to the needs of families, children and young people and individuals in the community. Many of the tasks and responsibilities are, therefore, unpredictable and varied. It is expected that all staff will work in a flexible manner when required, undertaking tasks that have not been specifically covered in their job description to support their colleagues.