



## **Job Description – Estate Ranger**

<b>Post Title</b>	Estate Ranger
<b>Contract Type</b>	Full Time 36-month position
<b>Reports To</b>	Board of Trustees
<b>Hours</b>	Full time post – 37.5 hours over a 7-day week rota
<b>Location</b>	Douglas Support Estate, North Lanarkshire
<b>Salary</b>	£26,500
<b>Pension</b>	4%
<b>Holidays</b>	25 annual days plus 8 public holidays

### **Overall Role**

Based at the community owned Douglas Support Estate, this role involves the leadership and organisation of our volunteer teams and their duties to ensure the smooth running and development of the Estate. Overseeing the conservation interest, whilst balancing its development and recreational usage will be key, as will be the provision of a positive experience for our community users through engagement, educational activities, volunteer activities and regular site maintenance.

### **Main Duties and Responsibilities:**

- To support and work with the Board of Viewpark Conservation Group to develop in the long term, the enhancement of the community spaces, play areas, open spaces, and woodlands of the Estate.
- To assist the Board of the Viewpark Conservation Group, both directly and through the co-ordination of volunteer activities.
- To oversee and coordinate the work of volunteers, contractors, and work experience placements as appropriate.
- To lead in the delivery of nature related supervised environmental and conservation activities.
- To work with other community groups within the surrounding area to develop projects and partnerships.
- To help in the delivery of community focused outdoor engagement activities.
- To assist in the delivery of organised events and activities.
- To involve and engage local people, other community groups and organisations in the estate activities to maximise the estates development and year-round use of its facilities.

- The development of the estate including woodland, vegetation, and habitat management.
- To carry out practical site maintenance tasks including inspecting community areas and regular remedial works.
- To play a part in the effective communication of key messages, wildlife, and habitat updates.
- Keep up to date with relevant legislation and enforce regulations on the site, such as rules on dog fouling, dogs on leads and the countryside code.
- To ensure the safety and security of the public and volunteers using and working within the estate's parks, woodlands, and open spaces.
- Ensure all work areas, vehicles, tools, and equipment are maintained and stored in relation to health and safety regulations.
- Demonstrate awareness and understanding of equal opportunities and other people's behavioural, physical, social and welfare needs.
- To carry out any other duties which fall within the broad spirit, scope, and purpose of this job role.

This job description reflects many tasks carried out by the post holder and identifies a level of responsibility at which they will be required to work. In the interests of effective working, these tasks may be reviewed from time to time to reflect changing needs and circumstances. Such reviews and any consequential changes will be carried out in consultation with the post holder.

This is a post which will involve contact with young people, therefore a PVG will be required in line with our Child Protection Policy.

