

Job Description

Job title:	Specialist Youth Advisor
Division:	Scottish Huntington's Association Youth Service
Responsible to:	Youth Service Lead
Job type:	Permanent, 36 hours per week (Full time)
Location:	Home based in South/west Scotland (with extensive travel)
Salary:	£31,035 - £32,880

Purpose of role

- To provide a professional, confidential and informative support service to children and young people (aged 8 to 25 years) with Huntington's disease in their families.
- To offer support in complex cases and facilitate a range of group and residential events.
- To liaise with professional agencies, including health, education and social services, young carers' and youth Organisations and provide information, training and support.
- To offer provide help and advice to other family members, including parents, on how best to support their children.
- To work in partnership with parents, carers, families and professionals to increase knowledge and understanding of Huntington's disease, increase resilience, support positive family relationships and improve outcomes for children and young people.

Relationship with children, young people and families

- Engage in direct work with children, young people, and families, which will include individual sessions, group work, conferences, and residential/camps.
- To provide information, advice, advocacy and guidance to young people living in families impacted by Huntington's disease.
- To provide emotional support using a counselling approach to empower young people and families.
- To plan and deliver a range of groups, group events and summer camps that will provide young people with support, reduce isolation and provide opportunities to discuss the issues that affect their lives.
- To empower young people to promote awareness of Huntington's disease in their communities and reduce stigma.

Relationships with others

- To liaise with professionals to help young people obtain the support and services required to achieve the best outcomes.
- To work collaboratively, along with providing advice and guidance, with a range of external agencies promoting a multidisciplinary 'team around the child' approach.
- To contribute to the development of the team and service objectives, actively participate in team meetings, and develop positive working relationships with other team members and colleagues across the charity.
- To provide training and education to a wide range of professionals who work with young people living with Huntington's disease.
- To support volunteers and, where appropriate, take an active role in their recruitment and development.

Operational requirements

- To organise, manage and plan your own case load and diary.
- To maintain accurate case records and assessments on the charity's database.
- To continually operate through the process of assessment, monitoring and review.
- To use a strength-based approach, contribute to assessments of needs of children, young people and families.
- To contribute to the creation, development and maintenance of resources for work with children, young people and families.
- To maintain and participate in the operation and content production of Scottish Huntington's Association Youth Service social media channels.
- To attend and contribute to team and charity- wide meetings.
- To initiate and participate in appropriate monitoring, evaluation and audit procedures relating to Scottish Huntington's Association Youth Service.
- To make constructive use of internal support and supervision processes, and take responsibility for own professional development, undertaking mandatory and relevant courses as required.
- To adhere to all Scottish Huntington's Association policies and relevant legislation.
- To support activity which contributes to the sustainability of the service.
- To support the wider organisational activity and strategy of Scottish Huntington's Association.
- To support activity which develops and strengthens the charity's brand and public profile.

Additional duties

- Any additional duties will normally be to cover unforeseen circumstances or changes in work and will usually be compatible with the regular type of work. This job description may be subject to review following discussion with the post holder and Management of the SHA.

General

- All applicants must be able to demonstrate the right to work in the UK.
- The post will be subject to a six-month probationary period.

- Out of pocket expenses including travel and mileage allowances will be paid on receipt of appropriate claim forms and invoices/receipts.
- There will be an expectation that the post holder will work some evenings and weekends.
- The post holder will be required to work across south /west Scotland (including Ayrshire and Arran, Greater Glasgow and Clyde, Lanarkshire and Dumfries and Galloway) but may be required to work elsewhere in Scotland as the needs of the service dictates.
- The post holder will be required to have a full, clean driving license with regular access to a car. This post also requires business insurance.
- There will be occasional overnight stays. Time will normally be taken back in lieu of hours worked.
- The post holder will be expected to undertake training and retraining throughout employment in this post and will be expected to discuss and identify their training goals, with their line manager, to develop their knowledge base and ability in their role.

The duties and responsibilities of the post will be undertaken in accordance with the policies, procedures and practices of Scottish Huntington's Association.