

POST OF DEPUTY MANAGER PERSON SPECIFICATION



Attainment, Skills and Personal Attributes	Essential	Desirable
Higher or Further Education Qualification		*
Management or Supervisory Experience	*	
Management and Support of Volunteers		*
Experience in Operational Management	*	
Experience in Project Management	*	
Competency in use of IT systems	*	
Experience in Networking – internal and external	*	
Experience of Staff/Volunteer Training		*
Excellent Time Management Skills	*	
Excellent Communication Skills – written and oral	*	
Team Player	*	
Proactive and Self-motivated	*	

