



Lanarkshire

CLIMATE ACTION HUB

Lanarkshire Climate Action Hub
a Rural Development Trust Project

Community Climate Development Officer x 4

Salary	£35,000 + 6% contributory pension
Fixed Term	Until 31 st March 2025 with extension to 31 st March 2026 subject to funding.
Hours of Work	35 hours inc some Evening and Weekend Job share and flexible working considered
Annual Leave	25 days + 10 public holidays
Location	Hybrid working welcomed. Main office is at 1 Powell Street, Douglas Water, ML11 9PP but the actual place of work may be at any location in Lanarkshire. .
Responsible to	The post holder will report to the Managing Director of The Rural Development Trust.

BACKGROUND

The [Lanarkshire Climate Action Hub](#) is part of the [Scottish Government's Climate Action Hub programme](#) to support communities to come together and engage collectively on climate action, supporting the transition to low carbon and climate resilient living and driving wider behaviour change.

In Lanarkshire, our vision is to support and empower communities to develop local solutions to make the transition to net zero and climate resilient living possible through collaboration and capacity building in communities throughout the area.

JOB PURPOSE

The aim of the Community Climate Development Officer is to contribute to the delivery of the Lanarkshire Hub, build connection and understanding across community groups and create structures to enable the adoption of more strategic and collaborative approaches to the climate emergency across and between community groups, public and third sector partners. The Development Officer will be as inclusive as possible to ensure that no communities or groups are excluded from the support available from the Hub.

We are looking for Community Climate Development Officers to fulfil specific thematic roles in Energy (including energy efficiency and energy generation), Growing & Greenspace, Climate Engagement & Circular Economy, Transport (including active travel and community transport).

MAIN DUTIES AND RESPONSIBILITIES

- Connect community organisations and conduct a mapping exercise to understand the issues and barriers encountered and levels of climate crisis awareness
- Research and prepare guides on examples of best practice for community led climate action projects
- Assist community groups and organisations on design development and delivery of climate action projects, including through engagement and data collection to gain the funding, support and collaboration to achieve the project aims.
- Promotion of the Hub's Small Grants programme. Advising community groups and organisations on support available through Small Grants.
- Empower, encourage and support communities across the area to contribute to policy at both local and national level on climate change, environmental and social issues. Liaise with key strategic partners and stakeholders locally, regionally and nationally.
- Help build capacity within communities through the delivery of training, events, peer to peer learning, networking, and training events
- Widen participation by engaging new communities and strengthening existing climate action activity.
- Liaise with Hub Comms and Events Officer to ensure consistent brand messaging, alignment of outreach strategies with community initiatives, and provide valuable insights for effective communication with target audiences.
- Any other tasks as required to contribute to the delivery of Hub core functions.

ESSENTIAL KNOWLEDGE AND EXPERIENCE

- Experience of community development and ideally in relation to climate change
- Knowledge in one or more of the following themes, Energy (energy efficiency and low carbon energy generation), Growing & Greenspace, Engagement & Circular Economy, Transport (active travel and community transport)

- Knowledge of the community organisations in Lanarkshire and the structures that exist at community level including Community Planning Partnerships and the nature of work across the third and voluntary sector
- Knowledge of climate change environmental and social issues and the challenges that this poses to communities throughout Lanarkshire
- A good track record in generating new ideas and innovative approaches to community development and empowerment.

SKILLS AND ABILITIES

- Ability to connect and foster collaborative and empowering working relationships with community groups, public and third sector partners.
- Flexibility and a proactive attitude with the ability to motivate and empower others.
- Good time management and organisational skills.
- Excellent attention to detail and accurate record keeping.
- Demonstrating a commitment to continuous professional learning and development to enhance and maintain a comprehensive skillset.
- Passionate about climate change, biodiversity, climate justice and the empowerment and power of communities
- Able to work under own initiative and as part of a team

QUALIFICATIONS

Demonstrable experience and/or qualification in sustainability and climate change, community development, community planning, social policy, social science or a related field.

EQUAL OPPORTUNITIES

The Rural Development Trust is an equal opportunity employer. Please tell us if you have access needs for the recruitment process and we will try to meet your needs.

ADDITIONAL REQUIREMENTS

Regular travel within Lanarkshire is necessary. The postholder may also be required occasionally to travel out with Lanarkshire. Travel expenses will be reimbursed.

A current driving licence and access to a car with business insurance is essential.

A PVG check will be carried out and must be passed.

APPLICATION

Please apply in writing by email with a copy of your CV and a covering letter illustrating your suitability for the role.

info@climateactionlanarkshire.net