



STIRLING BAPTIST CHURCH

COMMUNITY WORKER  
(HAVEN)

JOB PACK

MARCH 2024

## THE HAVEN AND THE LIFE CENTRE

The Community Worker will be based at The Haven, an established outreach centre and a vital part of the community work of Stirling Baptist Church. Founded in 2007, the renovated building is designed to be welcoming, functional and user-friendly.

The Vision of the Haven is to support and enhance the experience of life in the Stirling and surrounding area, with an emphasis on multiple social and practical deprivation issues and families affected by substance use. We work in partnership with a variety of organisations from both the third and public sector.

The Haven works in conjunction with the Life Centre, both run by Stirling Baptist Church. Together they provide a safe and welcoming space for the delivery of community support services. The Community Worker may be involved in activities at the Life Centre on occasion.

The Haven Community worker and volunteers carry out a regular programme of activities that benefit the local population and schools. We have raised our profile in the third sector through networking forums and promoting our services on online platforms.

## ABOUT STIRLING BAPTIST CHURCH

Stirling Baptist Church is a vibrant church in the heart of Stirling. Our church family is made up of a diverse group of Christian people drawn from various backgrounds and an increasing number of nationalities.

Our vision is to be a Spirit-filled and empowered witnessing community, based on Acts 1:8.

We desire to see everyone in our church serving locally in Stirling, witnessing regionally in the areas where they live and work and engaging globally. We have a variety of programmes and ministries running throughout the week that enable us to see this vision fulfilled.

More information can be found on our website: [www.stirlingbaptist.org](http://www.stirlingbaptist.org)

## SUPPORT FOR THE COMMUNITY WORKER

The SBC Community Worker will be supported by the Community Sphere Steering Group in relation to direction and purpose. Line management will be through the Communities Team Leader and the Chair and/or appointed member of the Steering Group, who will provide ongoing support.

registered charity: SC000117

company no: SC470156

## JOB ADVERT

**SBC Community Worker** (based at The Haven)

Hours – Full-time

Salary – £24,000 – £26,000 (based on a 35-hour week)

Negotiable dependent on experience and qualification

Two-year fixed term contract with probationary period and subject to funding

## PERSON SPECIFICATION

The Community worker will focus on support for individuals and families through a range of practical and social action projects.

The successful candidate will:

- Be able to demonstrate an understanding of community development including families experiencing issues arising from substance use.
- Have experience in social inclusion and community projects.
- Be an effective, thoughtful and relevant communicator.
- Demonstrate a values-based leadership.
- Have excellent interpersonal and networking skills.
- Be able to grow, equip and lead a team of volunteer leaders.
- Be able to assist in the innovation, development of and delivery of community programmes.
- Work well in both a team membership and team leadership context.
- Be self-motivated and flexible.
- Be able to prioritise workload and manage time effectively.

# JOB DESCRIPTION

## **A. Key Tasks**

1. To oversee the work of the Haven in the local community in consultation with the line manager.
2. To develop and implement such Haven programmes and activities as are requested and agreed with the Communities Team Leader and senior SBC staff and keep a clear record of the agreed outcomes.
3. Respond to expressed areas of need (reactive): coordinate and facilitate appropriate responses. Signpost people into appropriate emotional, social, practical and spiritual support provided by SBC Community and partner organisations.
4. To ensure that the day to day running of the Haven operates effectively and that the necessary administrative support is in place.
5. To oversee the activities of volunteers, and ensure that all who deliver services on behalf of (in name of) the Haven are appropriately trained, qualified, supported and that all relevant regulatory and safeguarding requirements are met.
6. To develop a visible and accessible presence across various Haven activities, and within the community (e.g. develop relationship with the local school.)
7. To develop and maintain effective and healthy relationships with both regular and occasional users and the broader community (including third sector partners, other churches, local authority, GPs/health service, education service etc).
8. Engage and involve the Communities Team Leader and Community Sphere Steering Group as appropriate.
9. To assist with the promotion of the Haven within SBC and to external partners and organisations.
10. To carry out such other tasks as are reasonably requested by the Communities Team Leader, including supporting, and if called upon, participating in involvement with the wider church locally and nationally on Haven related issues.

## **B. Essential Requirements**

The Centre worker will:

- Work in harmony with the aims and objectives of Stirling Baptist Church.
- Have good facilitation skills and ability to foster engagement in both one to one and group settings. Experience of community and family outreach, engagement and participation will be an advantage.
- Be able to demonstrate an active commitment towards empathetic and anti-discriminatory practice.
- Have strong verbal and written communication skills including the ability to adapt communication styles to a range of settings and audiences.
- Have a satisfactory level of computer literacy and willingness to adapt.

## **C. Desirable Experience/Skills**

- It will be an advantage to show experience of using monitoring and evaluation tools/techniques to evidence positive funding outcomes.
- Experience of working in the context of areas of social deprivation.
- Successful working with government and third sector partners.

**Closing date for applications to be received - 5pm on 26 March 2024**

Interviews will commence as soon as possible after the closing date.

**Application by current CV and a covering letter to the church office:**

Stirling Baptist Church, 67 Murray Place, Stirling FK8 1AU

OR email: [admin@stirlingbaptist.co.uk](mailto:admin@stirlingbaptist.co.uk)

Tel: 01786 450 581