



Rosyth Community Projects Limited (EATS Rosyth)

Job Description

Post Title: EATS Educates Gardener - EATS Educates: Children and Families Growing and Eating Fruit and Veg.

Contract: 20 Month fixed term contract.

Salary: £23,997 per rota (£12,000 0.5 FTE)

Pension: 3% employer pension contribution with employee making 5% contribution

Hours of work: 18.75 Hours per week with flexible working, including Annualised Hours to allow for time off during school holidays and some evening and weekend working as required.

Holidays: 28 days holiday, plus 5 public holidays per rota.

Location: Rosyth – but some travel around Fife maybe required.

Reporting to: General Manager, EATS Rosyth Board of Management.

About us:

Rosyth Community Projects Limited is a registered charity based in Rosyth which delivers the Edible & Tasty Spaces: EATS Rosyth project. We operate a community hub and café in Rosyth as well as a community garden and centenary orchard. Our values include social justice - we will work to reduce inequalities in our community, in particular supporting those experiencing food poverty or loneliness and isolation. Building a stronger sense of community - we want everyone to get involved and have a say in our work, helping us to understand where our future direction lies. The Natural World - Our Greenspaces are the nature capital of Rosyth. We offer opportunities for everyone to discover the beauty and explore the natural world within them.

About this project:

EATS Educates: Children and Families Growing and Eating Fruit and Veg. This post is to join the team who will deliver the EATS Educates project: Children and Families Growing and Eating Fruit and Veg. The project aims to actively improve the health of children and their families, and their understanding and interest in the environment and biodiversity.

The project will span four Primary Schools in Rosyth. Where children will learn and participate in their schools sowing, planting, growing, harvesting, tasting, and cooking fruit and vegetables. They will take this learning home – growing and cooking and eating fruit and vegetables at home. The project is funded for 20 months however it aims to be sustained after the funding is complete. Therefore, an education programme will be produced for the 4 schools to follow after the 20-month funding is complete. In addition, the

programme will be available to be shared and supported across Southwest Fife and beyond, so that as many children and schools as possible can benefit from the project.

The times scale for the project are estimated to be, 4-month project planning phase, 14th month active phase and 3-month final phase for evaluation and dissemination.

The Gardener will work with an EATS Education Officer and an EATS Educates Project Support/ Administrative Officer. They will report to and be supported by the General Manager of EATS Rosyth and a Project Steering group who have a wide range of experience and skills.

Main Purpose of Post

The EATS Educates Project Gardener will work with the team to deliver the aims of the project. They will lead on the planning, creating and maintaining of the growing spaces in the 4 Rosyth Primary schools.

They will commence an initial planning phase where they will work with the project team and the schools to plan and design the growing areas in the 4 Primary Schools in Rosyth. They will then be responsible for leading on the creation of the growing spaces with support from Eats Rosyth volunteers and within the budget for the project.

Once the growing spaces are ready, they will manage the soil fertility, crop rotation, sowing, planting plan, weed control, irrigation, pest and disease control etc., for the length of the project. They will work with the Education Officer to ensure that the planting plan meets the needs of the education programme. They will then prepare the growing aspects for each lesson in the education programme. They will support the Education Officer in some of the lessons with children and also support parents and carers to learn how to grow fruit and vegetables at home. They will keep notes and help to evaluate the project as it develops. The Project Gardener will be supported for all their administration needs by the Project Administration Officer. They will contribute to some of the content of the final report and support the team to disseminate the project within Rosyth and beyond.

Main Duties

- Work with the project team to deliver the aims of the project.
- Work collaboratively with the project team, schoolteachers, and school staff.
- Involve families and carers in the project and work with them through out.
- Work with the Education Officer and schools to design and create the growing spaces.
- Prepare the growing aspects of the project, with the Education Officer, and plan to meet the agreed timescales of the education programme.
- Work within the budget for the project.
- Maintain the growing spaces within each school and manage the soil fertility, crop rotation, sowing, irrigation, pest and disease control etc.
- Prepare for the education programme lessons so that the Education Officer has the necessary equipment and materials ready to use with the children.
- Take detailed notes and contribute to the evaluation of the education programme.
- Work with the Project Administrative Officer to collect any data needed to measure the outcomes of the project.
- Work with the Project Administrator Officer to support how the project is communicated, for example taking photographs for promotion on social media.

- Contribute to the final project report and support any training to other interested schools. Ensure all relevant health and safety standards are met in relation to your personal safety, the safety of children, carers, and families.
- Conduct and reviewing risk assessments.
- Maintain and store equipment carefully and efficiently.
- Adhere to EATS Rosyth's policies and procedures.

This job description does not represent an exhaustive list of responsibilities and tasks but indicates the main responsibilities required from employees in the role. The organisation reserves the right to require employees to perform other duties from time to time and reserves the right to vary or amend the duties and responsibilities of the post holder at any time according to the needs of the organisation's business.

We value candidates with a range of skills, experiences, personal qualities and backgrounds. This list offers some examples of these that are applicable for this post.

- Working with children, carers and families • Working within an education environment.
- Having a horticulture qualification or similar skills or experience
- Planning growing schedules and working within agreed time frames.
- Taking notes and collecting data
- Enjoyment of physical work and being outside.
- A commitment to the aims of this project.
- Enjoyment and passion for growing fruit and vegetables and inspiring others.
- Approachable manner but able to hold boundaries.
- A range of positive communication skills and ability to maintain positive relationships.
- Organised, focused and flexible.
- Being self-motivated and able to work independently and as part of a team. • An ability to manage own timescales and duties.
- Committed to health and safety and equal opportunities/diversity legislation.
- Commitment to PVG registration

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Rosyth Community Projects Limited is an accredited Living Wage & equal opportunities employer and a registered Charity SC048688. All personal information supplied as part of this application process for employment will be held and used in strict accordance with GDPR policies.

Job description Prepared: March 2024

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