** central scotland**

**APPLICATION FORM**

**SESSIONAL CHILD CONTACT SUPERVISOR**

Please feel free to send a copy of your CV as an attachment, however all fields in the application form must be completed.

Please ensure your application demonstrates how you meet the criteria within the Person Specification.

1. **Please give details of any educational or other qualifications.**

*(rows can be added as required)*

|  |  |  |
| --- | --- | --- |
| **Qualification / Course** | **Education Provider**  | **Year Attained** |
|  |  |  |
|  |  |  |
|  |  |  |

1. **Please give details of your work experience, paid or voluntary, beginning with your current or most recent post.**

|  |
| --- |
| **Your current or most recent role** |
| **Dates** | **From** |  | **To** |  |
| **Organisation and Position** |  |
| **Reason for Leaving** |  |
| **Duties and Responsibilities** | Please outline your main achievements in this role relevant to our person specification |
|  |

**Previous roles**

*(please add rows as required)*

|  |  |  |  |
| --- | --- | --- | --- |
| From | To | Organisation and Role | Brief outline of main achievements in this role |
|  |  |  |  |
|  |  |  |  |
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|  |  |  |  |

1. **What particular skills or personal qualities do you have which would be helpful in this work?**

|  |
| --- |
| (box will expand) |

1. **Is there any particular lived experience you have which might be relevant?**

|  |
| --- |
| (box will expand) |

1. **Briefly outline what you think are the main issues that affect parents and children after parental separation or divorce.**

|  |
| --- |
| (box will expand) |

1. **Have you completed any training which might be relevant to this role? If so, please list courses and dates. If not, what areas do you think you might need to learn about prior to taking up the post?**

|  |
| --- |
| (box will expand) |

1. **Is there anything else you would like to tell us about yourself, for example hobbies and interests away from work, how you like to spend your time etc.**

|  |
| --- |
| (box will expand) |

1. **Tell us why you think you would be a valuable addition to our child contact centre staff team and what you think you can bring to the role?**

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| --- |
| (box will expand) |

**Please note, this role requires you to be a member of the PVG Scheme. If successful candidates are not already members of the Scheme, the Service will make the appropriate arrangements for you to join.**

**REFERENCES**

**Please give the names of three referees, at least two of whom should be in a
work capacity but in different organisations:**

**First Referee**

**Name:** Click or tap here to enter text.

**Organisation:** Click or tap here to enter text.

**Address:** Click or tap here to enter text.

**Tel. No.:** Click or tap here to enter text.

**Email:** Click or tap here to enter text.

**Second Referee**

**Name:** Click or tap here to enter text.

**Organisation:** Click or tap here to enter text.

**Address:** Click or tap here to enter text.

**Tel. No.:** Click or tap here to enter text.

**Email:** Click or tap here to enter text.

**How did you hear about this post (if website, which one)?**

**If successful, when could you take up your appointment?**

**Do you have a full current driving licence valid for use in the UK?** YES 🞏NO 🞏

**Have you at any time been convicted of a criminal offence?** YES 🞏 NO 🞏

**If yes, please give details.**

**DECLARATION**

I declare that all statements given by me on this form are true and correct to the best of my knowledge. I also understand that false or misleading information may lead to dismissal in the event of appointment.

**Signature:** ................................................................ **Date:** .......................................................

**Please return this form to: Kathleen Frew, Service Manager**

**Family Mediation Central Scotland**

**9 Main Street,**

**Cowie**

**FK7 7BL**

**kathleen@fmcentral.org**

## Closing date for applications: 4pm on Friday 5th July, 2024.