

CLUTTER CHAT

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Clutter Chat

Development Worker

£30 per hour for 7 hours per week

Aug 2024 - Jan 2025

Clutter Chat is a dynamic and growing charity committed to using structured peer support groups to encourage, inspire, and support individuals dealing with chronic clutter and hoarding issues. We became a Scottish Charitable Incorporated Organisation (SCIO) in July 2020 and have since been dedicated to making a positive impact in our community.

We are seeking an experienced Development Worker to join our team and help us support our Peer Supporters and develop our services. This is an exciting opportunity to contribute to a meaningful cause and make a real difference in people's lives.

Job Description

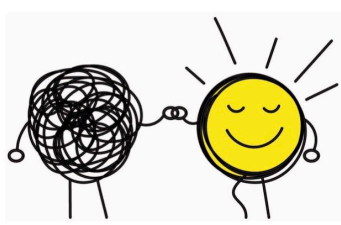
As a Development Worker at Clutter Chat, you will work closely with our Board of Trustees and Peer Supporters to enhance our services and expand our reach. Your responsibilities will include:

1. Lead Peer Support Meetings

Convene and lead regular meetings for Peer Supporters to ensure effective communication and collaboration.

2. Identify Training Opportunities

Research and identify local, low-cost training opportunities in mental health and wellbeing from organizations such as SCVO and GCVS.



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3. Research Engagement Barriers

Conduct research to identify barriers to engagement for individuals with clutter/hoarding issues who could benefit from Clutter Chat's services.

4. Evaluate Clutter Chat Impact

Assess the effectiveness and overall impact of Clutter Chat's activities and initiatives.

5. Develop Growth Plans

Create realistic and flexible plans for the future growth of Clutter Chat, based on past experiences and current needs.

6. Apply for Funding

Prepare and submit funding applications, particularly focusing on opportunities from the National Lottery to secure up to £20,000 over two years.

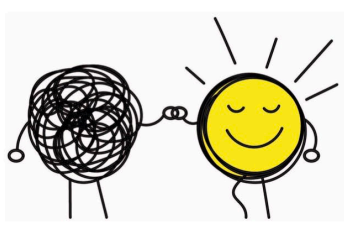
7. Sustain Peer Supporter Network

Develop strategies to recruit and retain Peer Supporters, including recruiting from outside existing groups if necessary.

8. Grow Membership

Identify and propose strategies to expand the membership of current groups both geographically and demographically.

You will report to the Board of Trustees and work independently with minimal supervision. Regular updates and meetings with the Board will ensure alignment and progress.



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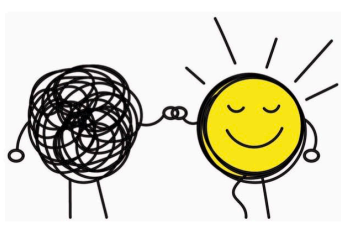
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Person Specification

We are looking for a passionate and self-motivated individual with the following skills and experience:

Skills

- **Understanding of Charitable Organizations:** Knowledge of the challenges and opportunities facing new and developing charities.
- **Self-Motivation:** Ability to work independently and take initiative.
- **Communication:** Highly developed interpersonal skills with the ability to communicate effectively with diverse audiences.
- **Organisational Skills:** Excellent planning and organisational abilities.
- **Target-Oriented:** Ability to work towards targets and develop monitoring and recording systems.
- **Resource Development:** Capability to produce accessible resources and reports for various audiences.
- **Mental Health Awareness:** Understanding of mental health and wellbeing.
- **Recovery** – an understanding of this approach to mental health issues.



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Experience

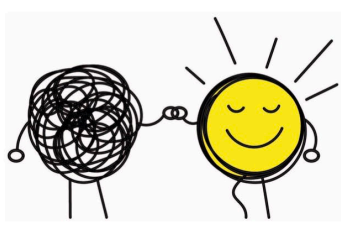
- **Peer Support:** Experience working with peer support and/or self-help groups.
- **Project Development:** Proven track record of developing and supporting new activities and ideas.
- Funding – some experience of a variety of funding sources and ways to approach them
- **IT Proficiency:** Expertise in the use of IT applications, and electronic communication.
- **Training:** Experience in supporting and evaluating training programs.

The successful candidate would be expected to provide their own mobile phone and IT equipment. They will be responsible for their own Income Tax, NI and pension arrangements, although reasonable travel expenses will be paid and any other appropriate expenses.

The 7 hours a week can be carried out at any time during the week, although there will be expectations that the successful candidate will be required to be available for regular Peer Supporters meetings and on some Wednesday late afternoons to attend Board meetings.

Why Join Clutter Chat?

- **Make a Difference:** Your work will have a direct and meaningful impact on individuals struggling with clutter and hoarding issues.
- **Flexible Work Environment:** Work remotely with flexible hours, managing your schedule to balance work and personal life.
- **Professional Growth:** Opportunities for professional development and skill enhancement.
- **Supportive Community:** Be part of a supportive and passionate community dedicated to positive change.



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How to Apply

Please provide the following:

1. Curriculum Vitae (CV)

2. Supporting Statement outlining what you would bring to Clutter Chat and how you meet the Job Description and Person Specification. We value relevant life experiences, hobbies, and voluntary roles as well as paid work.

3. References: Names and email addresses of two people who can provide references. These should be individuals who know you in roles relevant to this post. References will be contacted only after the interview stage.

Closing Date for Applications: 2 July 2024

Interview Process:

- **Informal Online Session:** Shortlisted applicants will meet with Clutter Chat members for an informal discussion.
- **Formal Panel Interview:** A few days later, a formal interview will be conducted. It may include an exercise provided in advance.

Interviews: held on Zoom the following week

For more information about our work, please visit our website:

clutterchat.co.uk

We look forward to receiving your application and welcoming a new member to our team!