



Third Sector Interface Moray

Cover letter for prospective candidates
for the post of:
**Community Development Officer
(Just Transition)**

tsiMORAY
Office 6,
Caledonian House Business Centre
164 High Street
Elgin
IV30 1BD

1st July 2024

Dear prospective candidate,

Many thanks for your interest in the post of Community Development Officer (Just Transition) with **tsiMORAY**. This is a part time post of 16 hrs (0.5FTE) per week on a temporary contract to 31st March 2025 with the potential for extension.

The full job description and person specification are available on our website at www.tsimoray.org.uk.

Applications are invited by letter, which may be supported by a CV of no more than 3 pages if desired. The letter should set out:

- why you are applying for this post and
- how you feel you meet the requirements of the job description and person specification.

The letter should also include the names and contact details of two referees.

Applications should be made by email to Jackie@tsimoray.org.uk.

The **deadline** for all applications is **10am on Monday 29th July 2024**.

Interviews of shortlisted candidates will take place on **Thursday 8th August**.

For any further information or for informal enquiries please feel free to contact jackie@tsimoray.org.uk.

Kindest Regards

Jackie

Jackie Maclaren
Leadership Team