Dear applicant,

## MARYHILL INTEGRATION NETWORK - EDUCATION OUTREACH OFFICER RECRUITMENT

Thank you for your interest in the above role.

Please see below the Job Description, Person Specification and the Application Form for this post.

Completed applications should be emailed to our Operations Manager Liane Coia via liane@maryhillintegration.org.uk. Please put your full name in the email subject and save your application form with your name as part of the title too.

The deadline for applying for this post is midday on <u>Monday 12th August 2024</u>. Any applications received after this time will not be considered. Please note, CVs are not accepted.

We aim to respond to all applicants to confirm receipt of their application. We will also respond to everyone to notify them whether or not they have been shortlisted for an interview. Interviews will take place week beginning 19th August 2024, and ideally the candidate would start week beginning 26th August 2024.

Finally, we would be grateful if you could complete the following anonymous diversity survey to enable us to monitor our recruitment processes. This is not mandatory. Opting out will not impact on your application in any way: <a href="https://forms.gle/zHu93KN8yarYGany7">https://forms.gle/zHu93KN8yarYGany7</a>

We look forward to hearing from you and receiving your application in due course.

Kind regards,

Rose Filippi - Development Manager

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- Job Description and Person Specification
- 3. Application Form

