**Job Title: Project Worker**

**Reporting to: Development Worker/Project Lead**

**Salary: £24,308 pro-rata**

**Hours: 21 hours per week (Monday to Friday with occasional work in the evenings and at the weekend – working days to be agreed)**

**Term: Fixed post until 31st July 2025 (may be extended subject to funding)** Logo, company name

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**About Healthy and Active in East Kilbride**

Healthy and Active in East Kilbride support local people to live healthy and happy lives by offering a range of services that promote inclusion, independence, and empowerment.

This is driven by our overall vision ‘To improve the quality of life, mental and physical health, wellbeing, independence and inclusion of people and communities in the East Kilbride locality, by providing relevant services, improving access to other local supports and activities, and by working effectively with a wide range of partners’.

The organisation delivers a diverse range of services including health and wellbeing initiatives, community engagement and development, getting outdoors and connecting with nature, and climate action and awareness.

Healthy and Active is also a partner in Connected East Kilbride, a wider community development partnership, working to connect local people and organisations, with the aim of improving the lives of people in East Kilbride.

**The Role**

The organisation is looking for a dedicated and passionate Project Worker to join our team, working on our sustainability and green health projects by helping to raise awareness of the climate emergency and our outdoor projects. Climate Awareness projects include our innovative South Lanarkshire partnership project ‘BeeLine to Nature’ and our connection with nature projects including Nature Prescriptions and Parkbathe .

The successful candidate will play a vital role within our project team planning, implementing, and evaluating projects related to raising awareness about climate change, promoting sustainable practices, and enhancing community health and wellbeing. This position offers an opportunity to make a significant impact within East Kilbride.

The role will involve working with our Development Worker and the wider team ensuring that projects are delivered timeously and successfully, helping engage local people in sustainability and green health and wellbeing.

**The person**

To be considered for the role you must be able to demonstrate your knowledge of climate action, including at a grassroots level, and experience of working with communities and the people within them.

The ability to work with people from a diverse range of backgrounds is important, as is the ability to work effectively on your own or as part of a wider team.

A motivated individual with a ‘can do’ attitude is a must, and previous experience is required.

Further requirements are included in the Job Specification for the role.

If you are driven by a desire to improve communities and have the skills and experience to excel in this role, please apply now by completing the Application Form and Equality and Diversity Form.

Closing date for applications: Friday 23rd August 2024

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| JOB DESCRIPTION:  To work as part of the project team implementing and successfully delivering projects within Healthy and Active in East Kilbride |

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| PERSON SPECIFICATION |

Responsibilities:

1. Project Planning and Implementation:
   * Collaborate with the project team to develop project plans and outcomes aligned with sustainability, climate action awareness, green health and the overall connection to health and wellbeing.
   * Coordinate project activities, timelines, and resources effectively to ensure successful implementation and delivery.
   * Monitor project progress, identify and address any issues or risks that may arise, and adjust plans as necessary.
   * Produce high-quality written reports and contribute to the overall evaluation process.
2. Climate Action Awareness:

* Work as part of the wider partnership delivering projects both in East Kilbride and in the wider South Lanarkshire area
  + Develop and deliver educational programs, workshops, and community outreach initiatives to raise awareness about climate change, its impact, and sustainable practices.
  + Collaborate with stakeholders, including schools, community groups, and local businesses, to promote environmentally friendly behaviours and initiatives.
  + Utilise various communication channels, such as social media, websites, and newsletters, to disseminate information and engage the community in climate action.

1. Green Health and Nature Connection:
   * Plan and coordinate outdoor projects that promote physical and mental health, emphasising the connection between nature and health and wellbeing.
   * Work as part of the project team, delivering health and wellbeing projects to empower individuals and communities to adopt healthy lifestyles and sustainable practices.
   * Develop partnerships with public health partners and local community organisations to expand the reach and impact of health and wellbeing initiatives.
2. Evaluation and Reporting:
   * Monitor and evaluate project outcomes and impact using appropriate qualitative and quantitative tools.
   * Prepare regular progress reports, documenting achievements, challenges, and learning.
   * Provide recommendations for improvement and identify opportunities for future projects and collaborations.

Qualifications and Skills:

* Previous experience in project delivery related to climate change, environmental sustainability, nature connection, and health and wellbeing is highly advantageous.
* Strong knowledge of climate change issues, sustainable practices, and health and wellbeing concepts.
* Excellent project management skills, with the ability to prioritise tasks, manage deadlines, and adapt to changing circumstances.
* Effective communication skills, both written and verbal, with the ability to engage and inspire diverse audiences.
* Proficiency in using digital tools and social media platforms for communication and outreach purposes.
* Strong analytical and problem-solving abilities, with a proactive and solution-oriented mindset.
* Ability to work independently and collaboratively in a team environment, fostering positive relationships with colleagues, volunteers, and external stakeholders.
* Commitment to the charity's mission and values, with a genuine interest in making a positive impact on the environment and people's lives.

Note: This job description is a general overview of the responsibilities and qualifications required for the role of a Project Worker in a charity focused on health and wellbeing, community engagement and sustainability. It may be modified and adjusted according to the specific needs and context of the organization.