

Treasurer Profile

Join Our Board as Treasurer and Contribute Your Expertise

Are you an experienced finance professional looking to further your personal or professional development, to give something back and make a difference to children, families and communities around Scotland? We are currently seeking a skilled individual to act as the Treasurer on our Board of Trustees. If you possess financial expertise and our organisation's mission resonates with you, we invite you to apply for this important role.

Why Become Our Treasurer?

SCMA has been undergoing significant growth as we implement our new organisational strategy. As Treasurer, you will play a crucial role, at this important time in our development, in overseeing our finances, ensuring financial health, and supporting our mission in supporting all aspects of childminding. We provide a diverse range of support and professional services for our members and the wider childminding community. Supported by our dedicated Finance Team, this voluntary role offers the chance to use your expertise without requiring a significant time commitment.

Key Responsibilities:

- Authorisation of weekly expenditure payments (when required / at a higher threshold) and monthly salaries.
- High-level Financial Oversight: Review financial reports and ensure the organisation's financial stability.
- Board Communication: Keep the board informed about financial matters and reassure them of the organisation's financial health.
- Budget Oversight: Provide occasional oversight and adjustments to budget models as needed.
- Flagging Issues: The Treasurer should be capable of identifying and isolating financial issues, even if they are minor, and raising flags when necessary.

What We're Looking For:

- Experienced Professional: Ideally with a career background as a Financial Manager, Director, Financial Controller or Auditor.
- Qualified Accountant: (Must be able to provide evidence of experience).
- Confident Communicator: Able to inspire confidence, provide reassurance and communicate financial matters clearly.
- Strategic Thinker: Someone who can provide high-level oversight and has a keen eye for detail.
- Familiarity with Charity Finance: Understanding of charity finance issues and governance, though specific software experience (e.g., SAGE) is not required.

What's in It for You?

- Make a Tangible Impact: Your financial expertise will directly contribute to our success, allowing us to better serve our community.
- Gain Valuable Experience: Further your skills in financial management, budgeting, strategic planning and governance within the non-profit sector.
- Support Our Mission: Help us achieve our goals and strengthen childminding to improve outcomes for children, families and communities around Scotland.

Commitment

- Three Board Meetings: March (in person), August (Microsoft Teams) and November (Microsoft Teams)
- Annual Vision Review Weekend held in March along with the SEB meeting.
- AGM: Microsoft Teams attendance required.