

MAN ON

Suicide Prevention Services



Recruitment Pack

Service Manager

* Please note that we are currently working through a re-brand process to reflect a more inclusive name that represents our charities mission better. We will continue to strive to prevent suicides and support wellbeing. Our charity supports all from 15+.

MISSION STATEMENT

Man On! exists to prevent suicides and enhance wellbeing by providing safe, inclusive, relationship-focused and trauma-informed environments that remove the stigma attached to mental health.

MAN ON

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Strategic Plan

- 1. Champion**
- 2. Create**
- 3. Build**
- 4. Develop**
- 5. Grow**

Welcome

Thank you for taking the time out to look at our Service Manager vacancy.

We are a suicide prevention charity dedicated to supporting our local communities mental health and wellbeing needs.

Our staff and volunteers take a Trauma Informed & Responsive approach to supporting our community, by using Time, Space and Compassion to create a safe space and environment for all of our members.

By applying for this post, you will begin a journey that could result in you leading our Service Operations.

You will help support our team, our members and innovate to provide a level of sustainability for the charity. You will play a leading role in the work of the charity.

If this is the challenge you are looking for, we want to hear from you!

Chris Paul - Founder and CEO
Man On! Inverclyde



Strategic Aims 2021 - 2024

- Champion Lived-Experience in our community
- Create a suicide safer community
- Build a stigma-free community
- Develop an inclusive organisation
- Grow our influence as a charity

We are now entering a new and exciting phase of our charity with our Re-Brand and new Strategic Direction being set. This will take us from 2025 - 2028 and you will be a vital driver for this vision.

Man On



Daily duties will come across 10 key areas:

- 1) Supervision and Management of the Wellbeing Team: provide key guidance, support and mentorship to the staff and volunteers
- 2) Oversight of all operations and Service Delivery: monitor the delivery of services to ensure they are of the highest standard, ensuring it is in line with our Strategic Plan
- 3) Leadership in Adult and Child Protection: lead on all safeguarding issues related to our YP and Adult Services
- 4) Business and Operations Overview: maintain a daily overview of all business operations with Business and Ops Lead, including financial management, staffing and OSCR requirements
- 5) Leading on Suicide Prevention Education Delivery: oversee the delivery of our ASIST programme in the local community
- 6) Stakeholder Engagement and Relationship Management: regularly engage with key people linked to our charity from statutory and 3rd sector orgs
- 7) Risk Management and Health & Safety: ensure all services are delivered with the highest detail to risk management
- 8) Reporting and Documentation: ensure all records are up-to-date, including Outcomes Stars, OSCR Reporting, Safe Plans and safeguarding reports
- 9) Continuous Improvement and Training: keep yourself and the team up to date with the latest training and practices
- 10) Crisis Management and Response: be on call and available for crisis situations within the charity

Although this is a wider description of the roles and responsibilities, this may change depending on the needs of the charity. This role will play a leading role in links to the Board of Trustee Team.

Experience, knowledge, and skills

- Management and supervision experience from a community, social work or mental health setting
- Experience in leading teams who work within Crisis Interventions, Wellbeing Support or Suicide Prevention Environments
- A proven track record of overseeing operations and service delivery
- Extensive knowledge and certifications in Child and Adult Protection
- Direct experience of managing Safe Plans and supporting others to manage suicide risk
- Experience of delivering training, specifically ASIST, or a willingness to deliver this to the local community
- Demonstrable experience of stakeholder engagement, working closely with a number of agencies, such as NHS, Social Work, Third Sector and Education
- A degree in Community Education / Development, Social Work, Psychology, Counselling or a related field
- Post-Graduate knowledge or additional relevant certifications gained such as SVQ 4 in Social Care
- Additional qualifications or certifications relating to managing Child / Adult Protection, leading on allegations and certifications relevant to risk management
- A deep understanding of the needs and issues that people of Inverclyde face
- Lived-experience of your own adversity and trauma is welcomed at Man On to match our model of support delivery

Man On

A suicide prevention and mental health charity for the
young people and adults in Inverclyde

Benefits

- 35 hours per week
- Permanent contract (funding dependent)
- Salary ranges from £35,500 - £42,000
- The opportunity to work for an award-winning charity & national finalists at the s1Jobs awards for our commitment to employers and volunteers
- Defined contribution pension and occupational Sick Pay
- Access to Occupational health support and external therapeutic interventions
- Regular Reflective Time (supervision) focussing on a trauma-informed approach to staff support
- Generous annual leave scheme to support work / life balance
- One Wellbeing Week per year
- Mental Health and Wellbeing Days (3 per year) when you need them
- Further educational and training in suicide prevention
- Flexible working times and patterns (depending on work capacity and group work)

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www.manoninverclyde.co.uk

How to Apply

To apply for this post, please send a cover letter and CV to the following address:

stacey.caldwell@manoninverclyde.com

For an informal discussion around the role prior to applying, please email Founder, Chris Paul:

chris.paul@manoninverclyde.com



Closing date: Thurs 3rd October @ 12pm

Interviews: Thurs 10th October

Thank you for your interest and support!