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**The Phoenix**

**Job Title:** Family Support Lead Worker

**Accountable to:** Centre Manager

**Employed by:** Rock Community Church (The Phoenix)

**Salary:** Pro rata (0.6) of FTE £26520

**Contract Length:** 3 years

**Hours:** 21 hours per week (typically working Mon-Fri, although some evening and weekend work may be required).

**Holiday:** Pro rata (0.6) of FTE 34 days

**Location:** The Phoenix, 17A, Quarry Knowe, Castlehill, Dumbarton G825AF

**About the Organisation**

Rock Community Church is a vibrant church community serving Dumbarton and the surrounding area. As part of our vision, we aim to be actively engaged in celebrating, supporting and loving the people within our community. In 2018 we created a community hub, The Phoenix, designed to primarily serve the people of Dumbarton West, namely the residents of Castlehill, Westcliff, and Brucehill. The Phoenix includes a community cafe and a wide and varied activities programme including youth work, toddler provision, adult learning, intergenerational events, art classes, fitness classes, wellbeing programme and volunteer opportunities.

**Purpose of role:**

We are looking for a passionate and dedicated Family Support Worker Lead to help deliver exciting and engaging support working with the community, partners and the Phoenix Team.

You will build relationships and facilitate family support in the Dumbarton West community.

**Key Responsibilities**

* Develop and facilitate parent & child sessions both indoors and outdoors
* Facilitate issue-based workshops with both parents and children
* To plan, deliver and evaluate activities which support, connect and inspire children and families in Dumbarton West.
* To use a variety of approaches to consult and engage with our community
* To maintain up to date and accurate records of the support provided.
* To understand and abide by the organisations policies and procedures, including Health & Safety, Data Protection, Confidentiality and Child Protection.
* Ensure non-discriminatory practices at all times in line with the organisations Equality and Diversity policy.
* To deliver parenting programmes
* Co deliver peer support groups with parents
* Provide one-to-one support sessions with families
* Support families within their own home as appropriate
* Take a proactive approach to own learning and development participating in relevant training & development opportunities
* Support the manager with funding applications concerning children & family work.
* Undertake training as required.
* Support major events within The Phoenix’s calendar alongside the staff team.

**Person Specification**

**Essential**

* At least 2 years experience working with parents/carers and children in a community setting
* Experience of developing and undertaking community consultation.
* Experience of monitoring and evaluating community work
* Experience of partnership working
* Experience of working with and supporting volunteers.
* Experience of delivering informal learning with children and families.
* Understanding of the issues that affect disenfranchised communities.
* Ability to relate to a range of people and situations.
* Ability to use Microsoft office/Google Workspace and IT literate.
* Ability to think creatively and identify opportunities to create best practice.
* High degree of enthusiasm, reliability, integrity, and problem solving skills.
* Ability to communicate well both verbally and in writing.
* Ability to work on own initiative including managing workload priorities.
* Ability to work effectively and flexibly within a team.
* Ability to adapt flexibly within a fast-paced working environment.
* Sympathetic to the aims and values of the church and centre

**Desirable**

* A qualification in Early years, Social care, Community Development or a similar relevant field.
* A member of SSSC, the Community Learning and Development Standards Council for Scotland or similar body.
* Experience and understanding of working with an asset-based community development model.
* Holder of a full valid driving licence.