



## Chief Executive Officer Person Specification

<b>Qualifications, Skills and Knowledge</b>	<b>Essential / Desirable</b>
Educated to degree level or equivalent	E
Excellent oral and written communication skills, able to process and communicate complex information clearly and succinctly	E
Competent and confident in the use of IT for a broad range of purposes	E
Understanding of the voluntary, community and social enterprise sectors	E
Understanding of performance monitoring and evaluation processes	E
<b>Experience</b>	
Extensive experience of management within a complex environment with links to a wide range of partner organisations	E
Managing contracts and service level agreements between the statutory and voluntary sectors	D
Efficient budgetary oversight and management	E
Demonstrated ability to lead and manage a successful team	E
Experience of preparing successful funding proposals and applications, and of writing funding reports	E
Experience of developing, implementing and monitoring strategic and operational plans	E
Experience of public speaking	E
Experience of training delivery	D
Experience of assessing and managing risk	E
<b>Other</b>	
Proven commitment to the work of the third sector	E
Emotionally intelligent, able to build and sustain positive relationships	E
Committed to the principles of social justice, diversity and equity	E
Familiarity with charity law, company law and governance	D
Familiarity with the physical and social geography of Dumfries and Galloway	D
Current full driving licence	E