

**Job Title:** Support Worker (Site Maintenance)

**Salary:** £21,840 p.a.

**Based at:** 6A Lochmill Holdings, Milton of Campsie

**Reports to:** Client Manager



**Job Purpose:**

As part of a multi-agency team, the post holder will provide support to adults with a learning disability and complex health needs within a supported employment setting.

**Main Duties and Responsibilities:**

- Provide individualised support to clients working within the services
- Plan order of daily activities
- Assist in organisation clients' workload
- Closely observe and report upon relevant aspects of individual clients' mental health, behaviour or other issues
- Assist clients with aspects of physical care as required in accordance with the work carried out within the factory unit
- Maintain clients' privacy and dignity at all times
- Understand and abide by a code of confidentiality in accordance with company policy
- Participate in team meetings sharing information as requested
- Assist in the delivery of cleaning tasks within the factory unit as and when required in order to maintain good housekeeping
- Work within company policies and procedures to ensure maintenance of safe working practices for clients and colleagues; particularly with regard to Health & Safety legislation and Risk Assessment management
- Adhere to company policies and procedures for the use of supplies and equipments, in order to promote the effective and efficient use of resources
- Participate in staff appraisal in accordance with company policy to maintain skills and develop personal growth through training and education
- Contribute to service development

**Person specification:**

<b>Assessment Areas</b>	<b>Essential Criteria</b>	<b>Desirable Criteria</b>
Relevant Experience	Previous experience of working with client group	Experience in soft & hard landscaping.
Skills & Qualities	Enthusiastic  Friendly & supportive approach	
Required Qualifications	SVQ in Health & Social Care Level 2 or willing to work towards the qualification.	
Additional requirements of role	Clean driving licence	

**The company reserves the right to alter the content of this job description following consultation, to reflect changes to the job or service provided, without altering the level of responsibility.**

**This role is subject to an enhanced disclosure check.**