

Scottish Athletics Limited

Information for applicants for the position of

Head of Fundraising & Development

Salary £45,000 (FTE)
(18 - 30 hours per week)
[2-year Fixed Term]

About Scottish Athletics

scottishathletics is the national governing body for athletics in Scotland. Our vision is for everyone in Scotland to have the opportunity to participate in athletics and running and to achieve their personal ambitions.

Our mission is to deliver an integrated, inclusive and adaptable model of athletics and running provision that inspires everyone in Scotland to enjoy the sport and experience personal success. Equality, diversity, and inclusion are at the heart of the work that scottishathletics leads, and the organisation works closely with all stakeholders in athletics across Scotland, to continue improving diversity and create an inclusive culture in the sport, and to be reflective of Scottish society.

Our strategy, [Building a Culture of Success \(2023-2027\)](#), captures the breadth of work that scottishathletics facilitates, from supporting performance athletes on the world stage to providing opportunities for people to participate in the sport within their local community. The member clubs play a crucial role in growing and developing the sport and, along with the volunteer workforce, they are integral to the sport's future success.

Everyone in Scotland can participate in athletics and scottishathletics strives to continuously evolve to deliver on our vision for the sport.

About Athletics Trust Scotland

Athletics Trust Scotland was launched in 2021. The Trust aims to use the power of athletics and running to transform lives in Scotland and supports people of all ages, backgrounds and abilities across the country to improve their physical health, mental health, social health and wellbeing.

The Trust works closely with national partners scottishathletics and Scottish Action for Mental Health (SAMH), and through the delivery of our Transforming Lives grants, we are supporting athletics clubs, jogscotland groups and other community organisations across Scotland.

The Board of Trustees are led by Chair, Graeme Jack, and supported by our Patron, Eilidh Doyle, and inspiring network of Athletics Trust Scotland ambassadors.

About You

Are you looking for a role which will enable you to make a significant positive impact on the wellbeing of the three most underrepresented communities in athletics and running in Scotland?

scottishathletics collaborates closely with Athletics Trust Scotland to help get Scotland moving, through increased participation in running and more widely athletics. We are looking for an ambitious 'go getter' to help us to develop and deliver our fund-raising strategy which underpins our objectives.

The role will involve identifying and securing funding commitments from our three priority sources - grant funding organisations, the corporate community and the running community. You will also engage with the wider athletics community and play an active part in developing wider partnerships to support the organisations objectives

You will be able to demonstrate how you would establish, engage, maintain and develop relationships across these audiences. To support you in delivering the objectives of the role, you will have the full support of ATS Trustees alongside the **scottishathletics** team.

This is a fixed-term role with a desired commitment of between 18 to 30 hours per week, offering hybrid working opportunities. The role can be based in either Edinburgh or Glasgow, at one of the **scottishathletics'** offices.

About the Role

Working closely with the Trustees and ambassadors, the Head of Fundraising & Development will lead on the delivery of the Trust's objectives for 2025-2027 with a specific focus on increasing fundraising across three priority sources:

- Running and athletics community
- Grant funding
- Corporate sponsorships and partnerships

This is an exciting time to work with Athletics Trust Scotland as they enter the next phase of their development and work closely with national and local partners to increase our impact across Scotland. Particular focus is being placed on increasing access and participation for ethnically and culturally diverse communities, people with disabilities and people living in poverty.

Staff

This role will be formally employed by **scottishathletics**, ensuring alignment with the broader athletics community in Scotland while supporting the Trust's mission and activities. Athletics Trust Scotland is governed by a committed Board of six Trustees who provide strategic oversight and guidance.

scottishathletics employs 32 members of staff and 24 Club Together Officers.

Place of Work

The role will be based in one of **scottishathletics** offices located in either the Emirates Arena, 1000 London Road, Glasgow, G40 3HG or the Laurie Liddell Clubhouse, 42 Peffermill Road, Edinburgh, EH16 5LL. Additionally, this role offers a hybrid working arrangement.

Salary

The starting salary offered for the post will be pro-rata £45,000 (FTE). Annual pay awards will be made in accordance with the salary review procedures agreed by the **scottishathletics** Board of

Directors.

Benefits

Enhanced statutory benefits

Hybrid working

Death in Service x 2

Hours of work

The person appointed will be expected to work for a minimum of 18 hours per week. We would like to provide flexibility for the successful candidate and can offer up to 30 hours per week. On a few occasions there may be a requirement to work in the evening and at weekends. The organisation encourages a flexible working approach from all staff, consistent with meeting the needs of the business.

Pension

scottishathletics operates a qualifying group pension scheme for auto-enrolment purposes and will match the successful candidates' contribution up to a maximum of 6% of salary, including the legal minimum contributions required.

Annual Leave and Public Holidays

The annual leave entitlement for this post is 25 days pro rata. In addition, the public holiday entitlement is 10.5 days pro rata.

Travel and Subsistence

The post holder will be required to travel to meetings within Scotland and occasionally in the UK. Travel and subsistence will be reimbursed at **scottishathletics'** current rates.

Probationary Period

All new members of staff will serve a six-month probationary period before their appointment is confirmed.

Notice

This post carries a one-month period to terminate employment after the satisfactory completion of the probationary period.

