



Lanarkshire Deaf Hub
105 Roman Road
Motherwell
ML1 1EA

Person Specification – Project Worker – CMHWB Fund (updated Monday 07 April 2025)

Knowledge and Understanding

Essential:

- Familiarity with deaf communities and their culture.
- Awareness of the issues impacting deaf communities.
- Proficient in ICT, including Microsoft Office (Word, Excel, Access, PowerPoint), Xero, email, and database management.
- Knowledge of British Sign Language (BSL) and awareness of relevant issues affecting deaf communities.

Desirable:

- Understanding of the charity / voluntary sector and community work.
- Knowledge of working within the charity / voluntary, or community sector.
- Familiarity with organising events, workshops, training, and meetings.

Skills and Abilities

Essential:

- Strong communication skills with various audiences (BSL, SSE, etc.).
- Ability to prioritise and manage activities effectively.
- Capability to work independently, solve problems, and meet deadlines.
- Excellent verbal and written communication skills.
- Strong organisational, time-management and prioritisation skills.
- Confident in interactions with children, young people, families, colleagues, members, and external contacts.

Desirable:

- Ability to work collaboratively in a team.
- BSL Level 2 or willingness to learn.
- Familiarity with using various equipment, such as iPhones and iPads.

Experience

Connecting Communities since September 2003

Telephone: 01698 268700 | Mobile: 07396 845710

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Lanarkshire Deaf Hub is the operating name for Lanarkshire Deaf Club SCIO.

It is a registered SCIO (Scottish Charitable Incorporated Organisation (SC048560)).

Essential:

- Experience working with and supporting deaf children, young people, and CODAs.
- Experience in working and supporting health, mental health and wellbeing.
- Experience in working and supporting families.
- Experience or interest in working with groups.
- Budget planning and management experience.
- Experience in working with and supporting volunteers.
- Experience in research, building new contacts, and collaborating.

Desirable:

- Experience in delivering trauma support training and awareness sessions.
- Experience in care, including carers, training and awareness sessions, emotional and peer support.

Other Requirements

- Flexibility and reliability with working hours, including evenings, weekends, or event commitments.
- Ability to work under pressure and handle conflicting deadlines and priorities.
- Understanding of confidentiality, consent, and GDPR.
- Dynamic and able to initiate and implement plans to meet targets.
- Professional appearance and strong interpersonal skills.
- Willingness to reflect on and improve personal practice.
- A non-judgmental approach to all individuals.
- The role requires a Disclosure Scotland check (PVG Scheme).

Additional information – VANL CMHWPB Fund will fund this **Empowered Connections: Building Mental Health, Resilience, and Identity for Deaf Individuals and deaf / hearing CODAs Project** until Tuesday 31 March 2026.

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