



Post: Family Wellbeing Practitioner

Accountable to: Senior Practitioner

Organisational

Objective: To achieve positive change for children and their families through early intervention.

Purpose of role: To work alongside the staff team to support the wellbeing of families through both one to one support and group work. To develop and create group work opportunities for parents and create connections with external agencies who can input into the group work programme. Support parent to

Responsibilities:

Service Delivery

- To undertake where appropriate initial needs assessments and develop a support plan in partnership with parents
- To build relationships with parents in order to understand their needs and goals so that these can inform both individual support plans and group work
- To plan group work sessions in collaboration with external providers
- To facilitate group work sessions which create a safe space for parents whilst helping them to grow their aspirations
- To facilitate and promote parents access to educational, employment and training opportunities
- To work collaboratively with referral partners and colleagues to ensure the timely allocation and implementation of support for new families
- To communicate effectively with stakeholders and colleagues across all sectors
- To positively promote the work of the organisation throughout the undertaking of your duties

Administrative

- To work in line with organisational guidance and policy including administrative tasks such as completing the shared calendar, timesheets and email correspondence
- To be responsible for accurate and timely data entering into the organisations case management system
- To contribute to the monitoring and evaluation of your service area

- To supply your senior with regular updates that can be used on the organisations website and across social media platform
- To submit timely information to the Business Administrator for such processes such as claiming expenses and absence recording

Professional Practice

- To demonstrate behaviours that are consistent with the values and ethos of the organisation
- To identify and action areas for professional development
- To actively engage with formal and informal supports including team meetings, family support meetings and support and supervision sessions
- To foster healthy working relationships with Stepping Stones colleagues and adopt a team working approach to delivering organisational aims and objectives

Any additional duties will normally be to cover unforeseen circumstances or changes in work and will usually be compatible with the regular type of work. If an additional task or responsibility becomes a regular or frequent part of the job, it will be included in the job description in consultation with the post holder.

Person Specification

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Area	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Relevant professional qualification in, community education, youth work, social work or health.	<ul style="list-style-type: none">• Training / qualifications specific to supporting adults.
Experience	<ul style="list-style-type: none">• Providing holistic support to families• Group work delivery• The development and planning of group work opportunities• Partnership working	<ul style="list-style-type: none">• Working in a community setting• Experience of supporting the delivery of SQA awards
Knowledge	<ul style="list-style-type: none">• Approaches to group work• Issues for families impacted by poverty• Child Protection• Understanding of the third sector• Principles of monitoring and evaluation• An understanding of and commitment to equal opportunities, anti-discriminatory practice and user participation	<ul style="list-style-type: none">• Trauma informed practice• Understanding of 'Getting it Right for Every Child' principles
Skills	<ul style="list-style-type: none">• Effective interpersonal and communication skills• Managing group work dynamics• Ability to effectively and sensitively advocate for others• Strong organisational skills• Team working• IT literate	<ul style="list-style-type: none">• Using social media to reach target groups and stakeholders• Approaches to parenting support• Approaches to supporting adults' mental health and wellbeing
Other	<ul style="list-style-type: none">• Empathic and sensitive approach• Willing to undertake training and on-going learning• Enjoys working alongside people of all ages and backgrounds	