



Lanarkshire Deaf Hub  
105 Roman Road  
Motherwell  
ML1 1EA

## **Person Specification – Project Worker – Carer Breather Project (updated Monday 05 May 2025)**

### **Knowledge and Understanding**

#### **Essential:**

- Familiarity with deaf communities and their culture.
- Awareness of the issues affecting deaf communities.
- Proficient in ICT, including Microsoft Office (Word, Excel, Access, PowerPoint), Xero, email management, and database management.
- Knowledge of British Sign Language (BSL) and an awareness of relevant issues affecting deaf communities.

#### **Desirable:**

- Understanding the charity / voluntary sector, community engagement and participation work.
- Familiarity with operations within the charitable, voluntary, or community sectors.
- Familiarity with organising events, workshops, training sessions, and meetings.

### **Skills and Abilities**

#### **Essential:**

- Strong communication skills with diverse audiences (BSL, SSE, etc.).
- Ability to prioritise and manage activities effectively.
- Ability to work independently, solve problems, and meet deadlines.
- Excellent verbal and written communication skills.
- Strong organisational, time management, and prioritisation skills.
- Confident when interacting with colleagues, members, and external contacts.

Connecting Communities since September 2003

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Lanarkshire Deaf Hub is the operating name for Lanarkshire Deaf Club SCIO.

It is a registered SCIO (Scottish Charitable Incorporated Organisation (SC048560)).

**Desirable:**

- Ability to collaborate effectively within a team.
- BSL Level 2 or a willingness to learn.
- Familiarity with various equipment, such as iPhones and iPads.

**Experience****Essential:**

- Experience in working with and supporting families.
- Experience or interest in collaborating with groups.
- Experience in budget planning and management.
- Experience in collaborating with and supporting volunteers.
- Experience in conducting research and establishing new contacts and collaborations.

**Desirable:**

- Experience delivering meaningful breaks and tailored support for deaf parents.
- Caregiving experience includes caregiver roles, respite care, training, emotional support, advocacy, and financial guidance.

**Other Requirements**

- Flexibility and reliability regarding working hours, including evenings, weekends, or event commitments.
- Capacity to perform effectively under pressure while managing conflicting deadlines and prioritising tasks.
- Understanding confidentiality, consent, and GDPR.
- Dynamic and capable of initiating and implementing plans to meet targets.
- A professional appearance and strong interpersonal skills.
- Willingness to reflect on and enhance personal practice.
- A non-judgmental approach to all individuals.
- The role requires a Disclosure Scotland check (PVG Scheme).

Additional information – The North Lanarkshire Carers Together Carer Breather Fund will fund this **Inclusive Carer Breather for Deaf Parents and Families Project** until Friday 31 March 2028 (three-year project funding).

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