

## **Youth Worker (*Stretch* Project) Job Description**

**You will work across the core youth work provision to support the holistic development and flourishing of young people (YP) in Hot Chocolate Trust (HCT). You will lead the *Stretch* project which uses youth work approaches to reinterpret and promote sports and physical activity with YP.**

### **Core youth work**

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To play a full part in core youth work activity, in order to build relationships and provide person centred and holistic support to young people. This will regularly include evening work and weekend work from time to time. Including:

- 2 open youth work sessions per week (currently Tues/Thurs), including leading session team 1-2 times a month.
- Supporting group work, trips and residentials (as identified with your line manager)
  - support (as identified with your line manager)
- Social media youth work (checking HC pages daily, communicating re project activities)
- Youth work follow-up (as identified through weekly Youth Work Planning Meeting)

To work in accordance with appropriate HCT policies and procedures, including Care and Protection, health and safety, equal opportunities, employment and volunteering, data protection, and procedures related to youth work practice.

### **Stretch Project youth work responsibilities**

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You will devise and deliver project activities to help young people turn physical exercise into a confident, natural, rewarding part of their lives. This will happen across three project strands through open youth work, small groups, and individual support. Project strands are Inclusive sports; Active mental health and wellbeing; and Games Get Real.

This will include:

- Listening to and consulting with young people to understand needs, barriers and ambitions around physical activity.
- Developing and leading youth work activities which facilitate young people's access, participation, leadership, and flourishing.
- Leading colleagues and partners in development, delivery and evaluation of project activities.

### **Stretch Project lead responsibilities**

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- Liaise with youth work team to support young people's physical activity across youth work
- Develop, maintain and map relationships with relevant agencies and networks
- Manage small budgets as relevant
- Keep an outcomes focus when planning, undertaking, reflecting on and reporting on youth work.
- Record all youth work engagements promptly in the Outcomes Database
- Provide periodic activity/outcome reports for managers and funders

### **Other**

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- Actively participate in regular team meetings and processes (i.e. youth work planning meeting, weekly vision & business meetings; team away days; team residentials)
- Assist in general duties as required.

*This job description is not exhaustive, the post holder may be required to undertake other duties from time to time, commensurate with their role and responsibilities.*

*The job description will be subject to periodic review and may be amended to meet the changing needs of Hot Chocolate Trust.*

**Required learning / C.P.D.**

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**N.B. Where a candidate does not have training in certain areas we will train them over time.**

- Care and Protection
- First Aid
- Fire Warden
- LGBT awareness
- Equality, Diversity & Inclusion
- Food Hygiene
- Fraud Awareness
- Trauma Informed Practice
- Mental Health First Aid
- Suicide awareness
- Challenging behaviour
- Health & Safety/Risk assessment

## Youth Worker – *Stretch Project* Person Specification

	Essential	Desirable
Professional YW qualification or at least 3 years youth work experience and learning/CPD	x	
<b>Work Experience</b>		
Significant experience of working with socially marginalised young people.	x	
Significant experience of working with young people in a physical activity/sports setting.		x
Significant experience of providing holistic, collaborative support with young people.	x	
Experience of supporting young people with complex or safeguarding needs.	x	
Experience in devising and delivering projects/programs using youth work approaches.	x	
Experience of monitoring and evaluation		x
Experience of working with volunteers		x
Experience of planning and leading in open, drop-in based youth work.		x
<b>Knowledge</b>		
Physical activity and sports leadership.		x
Child and adolescent development.		x
Young people's experiences, including barriers or risks and the aspirations they carry.	x	
Creative approaches which meet these opportunities and challenges.		x
The policy and legislative context such as GIRFEC and the Children and Young People (Scotland) Act etc.		x
<b>General skills</b>		
Strong interpersonal and communication skills	x	
Strong organizational, planning & self-management skills	x	
Ability to handle confidential information appropriately	x	
<b>Qualities/attributes</b>		
Commitment to good practice and policy in youth work e.g child protection, health and safety etc.	x	
Commitment to supporting access and inclusion for all young people.	x	
Commitment to supporting young people to reach their full potential.	x	
Able to work collaboratively and unsupervised with initiative, enthusiasm, and adaptability.	x	
Commitment to personal continuous learning, and ability to reflect on practice.	x	

Hot Chocolate Trust has a Christian ethos in its roots and approaches. You will be part of a team who hold various faith positions and none. You should have a readiness to understand and work positively with this ethos, be yourself, and respect the spirituality of others.

Appointment will be subject to disclosure through PVG Scheme Membership for regulated roles with children.

**Benefits:**

- Annual salary will be £26,600 (subject to qualifications/evidenced experience and training)
- Hot Chocolate Trust pays pension contributions of 10% of salary while employees pay 3.75% of salary which is subject to tax relief. The pension scheme is subject to auto-enrolment rules. Those who do not qualify under auto-enrolment can opt to join the scheme. Those who are automatically enrolled can opt to leave the scheme.
- Hours will be 37.5 pw
- Salary exchange is available to support pension value.
- You are entitled to 28 days annual leave in your first year of service and 33 days annual leave thereafter.
- You will be entitled to two “Retreat days” supporting wellbeing each year, in addition to annual leave.
- Hot Chocolate Trust offers an additional day of birthday leave.