**Stigma Free Lanarkshire Development Officer Job Description 2025**

|  |  |
| --- | --- |
| **Job Title** | Stigma Free Lanarkshire Senior Development Officer |
| **Salary** | £27,598 - £30,019 depending on experience  Full time – 37.5 hours per week  Fixed term contract until December 2026 |
| **Location** | Hybrid working.  Office base - Lanarkshire Links, Dalziel Business Centre, Dalziel Building, 7 Scott Street, Motherwell, ML1 1PN with associated travel to fulfil the post. |
| **Reporting to** | Stigma Free Lanarkshire Programme Co-ordinator |
| **Working relationships** | The post holder will work closely with everyone involved in the Stigma Free Lanarkshire Programme including: SFL Programme Board, SFL Implementation Group, SFL Programme Co-ordinator, host organisation Lanarkshire Links’ manager and staff, health, and social care staff across North and South Lanarkshire, community groups, workplaces, education & young people, people with lived experience of mental health issues, SFL partners, and other stakeholders and beneficiaries.  You will join a team of four within the SFL programme, working as part of the broader Lanarkshire Links team of twelve. In addition, you will deputise for the Programme Coordinator when they are absent.  Duties will be supervised by the SFL Programme Co-ordinator with day-to-day office procedures overseen by Lanarkshire Links Manager.  You will be employed by Lanarkshire Links reporting to the Lanarkshire Links Manager for all employment matters.  You will be assisted in day-to-day office procedures by the Lanarkshire Links Administrator.  Regular supervision will be provided by the SFL Programme Co-ordinator. |
| **Key results areas** | * Assist in delivering the Stigma Free Lanarkshire Programme across Health & Social Care, community settings, workplaces, and education and youth sectors, with the aim of reducing mental health stigma and discrimination. * Develop, manage and maintain key relationships to promote the programme through partnership working to include those with lived experience of mental health issues, staff, volunteers, other key stakeholders and beneficiaries. * Participate and contribute to the Stigma Free Lanarkshire programme and sub-groups to share perspectives and learning * Influence all aspects of evaluation of projects and promoting projects * Utilising a rights-based approach, share knowledge and understanding of key issues contributing to the local and national agendas to tackle stigma and discrimination * Contribute to the development of relevant materials and resources * Facilitate co-production with people with lived experience to influence the programme * Facilitate involvement of the people of Lanarkshire in a movement for change |
| **Key tasks** | * Lead on key projects within the programme, developing and building relationships with partners * Support the development of SFL action plans, implementation, and evaluation process * Support the evaluation of all delivery plan activity * Promoting the Stigma Free Lanarkshire programme through the delivery of workshops to raise awareness of the impact of mental health stigma and discrimination * Assist in ensuring the contribution of lived experience in the delivery of the programme to include participation in the planning, facilitating and evaluation * Assist in the progression of Stigma Free Lanarkshire Champions programme * Support the planning, delivery and evaluation of events * Deliver presentations at meetings and events * Support the development, execution and evaluation of social media campaigns and e-newsletters * Assist in the creation, development and evaluation of tools and resources * Adopt a human rights approach including supporting the implementation of a human rights framework * Report on progress to Stigma Free Lanarkshire Coordinator, and other stakeholders as required and agreed * Manage and maintain effective communication and establish roles and responsibilities with partners and other stakeholders * Support the dissemination of learning from programme * Support people with a lived experience to influence public policy and practice to ensure that the reduction and discrimination is embedded throughout * Ensure effective implementation of Lanarkshire Links policies and procedures * Carry out all duties in accordance with Health and Safety, Disability and Equality legislation and report to Lanarkshire Links manager any concerns or issues |

Contact:

Audrey Bremner, Stigma Free Lanarkshire Programme Coordinator

[Audrey.lrn@lanarkshirelinks.org.uk](mailto:Audrey.lrn@lanarkshirelinks.org.uk)