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**Equal Opportunities Monitoring Form**

We are an equal opportunity employer. The aim of our policy is to ensure that no job applicant or employee receives less favourable treatment because of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.

To ensure that this policy is fully and fairly implemented and monitored, and for no other reason, would you please provide the following information:

**Age (✓)**

Prefer not to say

School age

Over school age – 17

18-24

25-34

35-55

45-54

55-64

65-74

75+

**Disability (✓)**

Prefer not to say

Yes, I am aware I have a disability

No, I don’t have a disability

As far as I am aware, I don’t have a disability

You will be considered as having a disability for discrimination purposes if you fit the definition as given in the Equality Act 2010. In the Act, a disability is a ‘physical or mental impairment which has a substantial and long term adverse effect on a person’s ability to carry out normal day to day activities’ For these purposes, ‘long term’ is taken to mean the condition is likely to last longer than 12 months or likely to recur.

**Gender (✓)**

Prefer not to say

Male

Female

Other

**Ethnicity (✓)**

Prefer not to say

Asian or Asian British

Bangladeshi

Indian

Pakastani

Other Asian Background (Please specify)

Black or Black British

African

Caribbean

Other Black background (Please specify)

Chinese and other groups

Chinese

Other ethnic group (Please specify)

Mixed Race

White and Asian

White and Black African

Other Mixed background (Please specify)

White

British

Irish

Other White background (Please specify)

**Religion or Belief (✓)**

Prefer not to say

Buddhist

Christian

Hindu

Jewish

Muslim

Sikh

Other (Please specify)

No religion

**Sexual Orientation (✓)**

Prefer not to say

Lesbian

Gay man

Bisexual

Heterosexual/straight

**Data Protection Statement**

Data Controller name: The Scottish Union of Supported Employment

The Company uses this information to review compliance with its policies on equal opportunity in relation to recruitment. We will use this data to inform our statistics on all the representation of the categories of individual as shown above. We will treat all personal information in line with the current data protection legislation and our data protection policy.

In order for us to process this information and to comply with data protection legislation, we require your consent. You are not required to give your consent; You acknowledge that any consent given is freely given. Your job application is not dependent on giving your consent to our processing of this data.

Including your signature below will signify your consent to our processing of this information. Once you have given consent, you may withdraw it at any time by contacting the Chief Executive Officer of SUSE, David Cameron.

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| --- | --- |
| **Signature** |  |
| **Date** |  |