# The Health and Social Care Alliance Scotland

## Job Description

Job title Senior Development Officer

Employer Health and Social Care Alliance Scotland (the ALLIANCE)

Reporting to: Programme Manager – Integration, Engagement and Lived Experience

Direct reports

Policy Officer – Integration

Development Officer – Lived Experience

**Purpose of the role**

The Senior Development Officer role will identify and develop opportunities for innovation and improvement within health and social care integration. You will build capacity and facilitate stronger connections between the statutory sector, third sector and people with lived and living experience by meaningfully engaging and enabling more collaborative working and shared learning. You will promote health and social care policy, peer learning, knowledge sharing, idea generation and networking with a focus on outcomes-based activity, ensuring that people with lived and living experience are central to shaping the future of integrated health and social care in Scotland.

**Roles and responsibilities**

* Provide day-to-day management of the Integration programme, working closely with other members of the team
* Drive development and delivery of the integration work plan whilst ensuring strong strategic positioning for the ALLIANCE’s integration work
* Line manage the integration team providing leadership and motivation
* Engage, create and maintain relationships with relevant public sector bodies, including the Scottish Government, health boards, local authorities, Health and Social Care Partnerships
* Identify and deliver on opportunities for partnership, research and evaluation to inform future work and integration policy
* Proactively identify and develop opportunities for innovation and improvement
* Establish training and capacity building to strengthen understanding and engagement in integration
* Deliver high quality reports, communications, engagement and events
* Facilitate collaboration by proactively identifying opportunities for joint initiatives and effectively managing strategic connections
* Lead the dissemination of the learning and insights gained by the programme
* Maintain strong relationships across the ALLIANCE and our members to deliver on the programmes aims
* Lead on effective evaluation and impact of the integration programme
* Any other relevant duty as reasonably required.

**Person specification**

**Essential**

* Experience of partnership working and co-production
* Excellent communication skills including report writing and delivering presentations
* Strong leadership and organisational skills
* Ability to horizon scan to identify opportunities and risks
* IT skills in word processing, email, internet, databases and presentations
* Experience of carrying out social research and consultation
* Experience of engaging with people in interactive and creative ways
* Experience of organising and facilitating workshops, groups and events
* Excellent networking, relationship building and information management skills
* Good time management and ability to produce to deadline
* Good understanding of data protection
* Educated to degree level or equivalent through experience

**Desirable**

* Experience of working in health and social care
* Understanding of the third sector
* An understanding of evaluation principles and approaches
* Line management experience

End of document.