



Job Description: Community Activity Worker

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| Status: | Permanent, part time (3 days, 22.5 hrs, per week) |
| Location: | On site: Edinburgh |
| Salary: | £25,000-£28,000 pro-rata, (£15,000-£16,800) |
| Closing Date: | 9am, Monday 7 July 2025 |
| Start Date: | negotiable |

We're looking for a passionate community activity worker with experience of working with the over-55s, understanding of the challenges this group faces, and the drive to provide services that make a difference.

Hibernian Community Foundation is the charitable arm of Hibernian Football Club. We use the power of football to improve lives. Our strategic priority is to improve the physical and mental health of people from low-income households. We do this by providing community meals (1,000 each month), organising social, wellbeing and fitness activities from our Community Hub (450 people every month), and organising football sessions for people of all ages and abilities (700 participating weekly).

We are a team of 15, working with 40 sessional staff and 150 volunteers, based in an office and a dedicated Community Hub within Easter Road Stadium. We raise funds for our programmes from grant makers, companies, and by organising fundraising events and appeals. We also operate as a social enterprise, generating income from pay-to-play football sessions to give everyone in the community the opportunity to play.

Roles and Responsibilities

- Design, promote and deliver wellbeing and physical health events and activities for over 55s, targeting those experiencing social isolation and loneliness.
- Build a network of over 55s and older people's groups, charities and agencies.
- Involve older people in all aspects of the design and delivery of events and activities, from concept to evaluation.
- Set up and coordinate activities with the aim of maximising use of HCF's Community Hub
- Recruit volunteers to assist and, if appropriate, lead on delivery; manage a pool of volunteers.
- Assist older people in the community to understand the services available in the local community and how these can be accessed.
- Actively promote the activities and sessions on offer with Hibernian Community Foundation to people in the surrounding area.
- Contribute to the ongoing monitoring information, evaluation and development of the programme, designing appropriate methods to capture and record information.

Key Relationships

- Head of Community Development (line manager) and team members
- Key personnel in Hibernian FC
- Volunteers supporting the work of the Foundation
- Community groups

Knowledge, Skills & Experience

Essential

- An understanding of the impact of loneliness and self-isolation on wellbeing and health.
- Knowledge of games, sports, arts & crafts activity suitable for group participation.
- Able to motivate people and encourage participation, including in the design and development of programmes and activities.

- Strong communication skills, enabling partnerships with other organisations.
- Passionate about offering superior services and want to make a difference.
- A team player who engages well with partners, participants and colleagues.
- Experience of report writing, budgeting and making funding applications. We use Office 365 and would expect you to be comfortable using Word, Excel, Outlook and Teams.
- This post is subject to a Disclosure Scotland PVG check.

Desirable

- Awareness of third sector community services in Edinburgh.
- Knowledge of delivering community mental health services.
- Experience of recruiting and working with volunteers.
- Experience of devising measures to capture project outcomes.
- Full UK driving licence.

Working pattern

Three days/week, days to be agreed with the successful candidate and to include Mondays. Occasional flexibility to work on other days to support specific events, including some out-of-hours working, will be required.

Application Process

To apply, please complete our application form (Word document and PDF available for download) and email to vacancies@hiberniancf.org along with your CV by 9am on Monday 7 July 2025.

We will be holding in-person interviews at Easter Road Stadium on Friday 11 July and Monday 14 July 2025.

No agencies please.