



YOUNG CARERS SERVICES MANAGER

Salary: £29,653 - £37,066
depending on experience
35 hours a week

Angus Carers Centre

supporting carers

About us

Angus Carers Centre is a rights-based charity working **with** and **for** unpaid carers from all walks of life living across Angus. We exist to improve the quality of life for all carers by building genuine and equal relationships, connecting carers with each other to create a sense of belonging and community, providing practical and emotional supports, and influencing change at local and national level.

Established in 1996, we have grown significantly over the last 25 years, and we are now supporting nearly 2,000 unpaid adult and young carers across Angus. Our talented and passionate team of 25 staff and over 50 volunteers ensure the needs of our carers are met. Together with our volunteers we strive to provide a first-class service to carers and their families, to make a lasting difference to their lives.

Our vision is that all unpaid carers in Angus will receive appropriate information and support to enable them to feel valued and confident in their caring situation and to develop their own potential.

Why you should consider applying?

The social, political and policy horizon is changing, and we need to ensure that we provide the right support at the right time. We are entering a new and exciting chapter, and there has never been a better time to join our organisation.

You will form part of the Leadership Team. You will be making an impact by building authentic and empowering relationships with our dedicated and change-driven teams supporting unpaid carers, their families and partner organisations. You will lead on the development of our service demonstrating its impact and added value. But most importantly, you will put the voice of carers at the centre of what we do.

Reporting to the CEO, you will have a positive non-judgemental regard and help unpaid carers exercise their rights and support them to realise their potential

Job overview:

The postholder will:

- Create a safe environment for unpaid young carers to build genuine relationships to participate in meaningful and engaging activities allowing them to express themselves, share their dreams and aspirations.
- Ensure that young carers under the age of 18 years old are identified and provided with the support and services that they require to achieve their identified personal outcomes
- Manage the development of Angus Carers Centre's services, including identifying unmet need, monitoring, and maintaining standards in line with contractual agreements, and good practice,
- Provide leadership, management, coaching, support to the team members,
- Be responsible and accountable for the management of the team's financial budgets in line with Angus Carers Centre's financial and business support procedures,
- Co-ordinate and manage the Young Carers Team to promote services and initiatives which enhance the quality of life and health & well-being of young carers in Angus, leading on agreed actions within the Angus Carers Strategy
- Providing support and line management to the Families Programme worker.
- Measure the impact of our work in a creative and ethical manner ensuring lessons learnt are identified and taken forward, reporting on outcomes and progress towards strategic objectives.
- Work closely with other teams to ensure collaborative culture and synergies prevail across all areas of Angus Carers Centre's work,
- Further develop a range of support services and diverse activity programmes to meet the varied needs of young carers
- Maintain and build relationships with a broad range of public, private and Third Sector organisations, including schools, community groups, health and care providers, and others
- In collaboration with other teams, use the evidence of impact of our work to influence policy and practice within the local area and beyond,
- Ensure organisational and local safeguarding and health & safety policies are adhered to and effectively implemented,
- Support teams in identifying unpaid young carers' needs, circumstances, and outcomes, and support them to achieve them by working collaboratively with colleagues, partners agencies and other organisations,

- Ensure unpaid young carers' voices and opinions are heard and taken into account in decision-making processes,
- Work collaboratively with Angus Carers Centre's teams to achieve its vision and strategic objectives,
- Continuously learn, reflect, and improve what we do to ensure evaluation is embedded into practice, and reflects agreed outcomes,
- Raise profile of Angus Carers Centre by facilitating information and development sessions with a wide range of organisations, communities, and individuals.
- Speak truth to power in a respectful, impactful and authentic manner,
- Comply with Angus Carers Centre's policies and procedures

Job overview

The above does not represent an exhaustive list of responsibilities and tasks but indicates the main responsibilities required from employees in the role. The organisation reserves the right to require employees to perform other duties from time to time.

Key values

- Strong sense of integrity,
- Authentic and true to themselves and others,
- Compassionate and boundaries,
- Drive for social justice and equity.

Qualifications and knowledge:

- Bachelor's or master's degree such as Social Work, Community Development, Youth Work. Equivalent qualification or five years' experience at a senior level.
- Understanding of Human Rights, the UNCRC, GIRFEC and Children's Rights and the needs of diverse individuals and communities,
- Knowledge of legislation, strategies and policies relevant to unpaid young carers.
- While we would welcome the knowledge gathered through a relevant qualification, we are just as interested in relevant work experience.
- Demonstrable continuing professional development in relevant areas
- Full Driving License and a suitable vehicle for work with business insurance

Experience

- Experience of leading, motivating and building teams through times of change,

- Experience of the social care sector in Scotland, including the policy landscape affecting local authorities, health boards, health and social care partnerships,
- Experience of multiagency working supporting the development and delivery of services within local communities,
- Experience of working with a range of stakeholders, senior officials, Trustees, the public and partners.
- Awareness of the barriers that young carers can face.
- Experience of working with young carers is desirable
- Experience of managing a team

Working hours

35 hours per week subject to organisational needs. Some work may have to be undertaken outside office hours, including evenings and weekends.

Special conditions

The post entails work with vulnerable people and falls within the definition of “regulated work” under the provision of the Protection of Vulnerable groups (Scotland) Act 2007. The post holder will require to be registered as a member of the Protection of Vulnerable Groups Scheme, which will involve a Disclosure Scotland check.

Office base

The post is based at 8 Grant Road, Arbroath, DD11 1JN.

Equal opportunities

Angus Carers Centre is committed to being an Equal Opportunities Employer and we encourage candidates from diverse backgrounds to consider joining Angus Carers Centre.

Benefits

- Training and development opportunities
- Employee Assistance Programme
- 6% employer pension contribution
- Free car park
- 31 days of annual leave
- Flexible working, subject to organisations needs