

Kilmaronock Old Kirk Trust

Job description for Heritage Activities Coordinator

September 2025

Job description

Part-time, flexible, self-employed with 60hrs/month.

Employer details

Kilmaronock Old Kirk Trust

Auchenballa

Gartocharn

Alexandria G83 8RZ

<https://www.kilmaronockoldkirk.org.uk>

Project Summary

Kilmaronock Old Kirk Trust is a Scottish Charitable Incorporated Organisation (SC047874), formed in October 2017 in response to the closure of Kilmaronock Parish Church. The Kirk is a B listed classical hall-church with domed stone bellcote built in 1813. The Trust's work commenced immediately to enhance the historic environment for the parish communities of Gartocharn and Croftamie at the south end of Loch Lomond. KOKT is run by hard working trustees who are all volunteers.

The present Phase of Work (Phase 3) has adapted the interior of the Old Kirk making it a multifunctional meeting space with a strong emphasis on the heritage of the Parish, Old Kirk of Kilmaronock and the historic graveyard that surrounds the kirk. The balcony has been levelled providing an area of heritage displays and a smaller meeting space. To date a range of community activities and events have taken place. A grant has been received from National Lottery Heritage Fund for varied activities programme to make full use of the developed facilities.

Heritage Activities Coordinator

The Heritage Activities Coordinator will coordinate activities in the Engagement Programme as follows:-

- The Crusaders Stone Investigation, Graveyard Survey and Tours, How to research family history, Traditional skills workshop, Digs of the Day,

Mural in Stairway and Heritage for Heroes. See below for more detail of activities.

- The coordinator will prepare promotional / marketing materials and seek opportunities to engage with interested parties.
- The coordinator will also conduct evaluation of project activities and promote activities through media and online.

Ideal Skills and Qualities

- Friendly and outgoing
- Ability to use own initiative
- Good written, social media and verbal communications skills
- Experience of working with volunteers
- Local knowledge of the West Dunbartonshire/Stirling area

To discuss the role in more detail contact Janet Beveridge

Email kilmaronockgt@gmail.com

How to apply for the role

Submit a fee proposal by email to the Chair detailing preferred payment basis, stages or hourly rate. Provide evidence of relevant experience/ similar projects and reference contact details. Include a short response to the proposed project programme.

Chair- Willie Roxburgh email willie.roxburgh@btinternet.com

Closing date for applications 12th October 2025

Interviews will be held the following week.

Start date is flexible and anticipated to be late in 2025.

Funding available for 2 years

Heritage Engagement Programme

Secrets of the Crusaders Stone. Working with Glasgow University Archaeology Department, we will digitise / 3D model our unique pre-reformation grave slab and create a learning resource revealing the meaning behind its symbols and markings. The project will feed into co-curated exhibition / interpretation design

Graveyard Survey & Tours We will further record and identify individuals buried in the Kirk's graveyard and create biographies. We'll bring their stories to life by the cross referencing of primary evidence, local folklore and re-situating them back to their community. A photographic and illustrative record will be made of all graves. We will expand our tour scripts and host a series of summer graveyard tours.

How to research your family history. We will host a public engagement event in collaboration with West Dunbartonshire Council to provide insights into researching family history. We will also create factsheets for use within the Heritage Gallery.

Traditional Skills Workshops. We will deliver an events and learning programme enabling local families, schools and students to discover the traditional crafts of our area, which are now rare or forgotten about. These will be linked to revealing the lost heritage of Aber Township.

Activities could include for example basket making, milling, pottery and blacksmithing.

Delivery will be via public events and learning workshops by specialists local to West Dunbartonshire and Stirling. Will include events for Doors Open Day.

Filmed demonstrations and demo pieces will inform content for sections within the Heritage Gallery.

Digs of the Day. A series of small plot community archaeology sessions hosted in collaboration with Adopt A Monument Scottish Archaeology

Stairway To Gallery. We will commission a local artist to work with schools and community groups to identify icons people, places and culture, resulting in the creation of a colourful and engaging mural in our stairway, as an access route to our Heritage Gallery.

Heritage for Heroes. Reaffirming the Kirk's role as a place to support wellbeing, we will establish safe-space meetups as a route for veterans to become involved in our broader engagement programme, including therapy sessions, Heritage researching and Tell Us Your Story.