

**POST: ACCESS TO SERVICES SUPPORT WORKER**

<b>Factors</b>	<b>Essential</b>	<b>Desirable</b>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Full driver's licence held for a minimum of five years.</li> <li>• Relevant Professional Qualification (i.e. Youth Work, Community Work, Social Services, Child Care or equivalent) at SCQF level 7 (SVQ) or above or demonstratable equivalent experience.</li> </ul>	<ul style="list-style-type: none"> <li>• Midas Certificate.</li> <li>• Current First Aid Certificate.</li> <li>• Evidence of adult and or child protection training.</li> </ul>
<b>Experience/Knowledge</b>	<ul style="list-style-type: none"> <li>• Experience of working with children, young people and their families in a professional/voluntary capacity.</li> <li>• An awareness of children's behaviours and how to respond appropriately.</li> <li>• An understanding of Child and Adult Protection legislation and procedures.</li> <li>• A good understanding of confidentiality.</li> <li>• Awareness of Health &amp; Safety and Risk Assessment procedures.</li> <li>• Working in partnership with other agencies.</li> <li>• Understanding of local community.</li> </ul>	<ul style="list-style-type: none"> <li>• Understanding needs of children and young people with additional support needs.</li> <li>• Minibus driver experience.</li> <li>• Experience of driving/transport of service users.</li> <li>• Voluntary sector experience either as paid employee or a volunteer.</li> <li>• Awareness of other community organisations.</li> <li>• Experience of logistical planning.</li> </ul>
<b>Skills/Abilities</b>	<ul style="list-style-type: none"> <li>• Competent car driver with access to your own car.</li> <li>• Ability to understand and empathise with families and children experiencing difficulties.</li> <li>• Excellent organisational skills.</li> <li>• Excellent communication skills.</li> <li>• Good IT skills.</li> <li>• Record keeping skills.</li> <li>• Ability to work on own initiative.</li> <li>• Ability to work effectively as member of a team.</li> <li>• Ability to relate to and motivate others.</li> <li>• Reflective practitioner.</li> <li>• Ability to use own judgement/common sense.</li> </ul>	<ul style="list-style-type: none"> <li>• Observation and assessment skills.</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Committed to anti-discriminatory practice.</li> <li>• Self-motivating, energetic and enthusiastic.</li> <li>• Outgoing friendly personality.</li> <li>• Flexible approach to working.</li> <li>• High standard of integrity.</li> <li>• A positive attitude with a 'can-do' approach.</li> <li>• Supportive of the core values of Families First.</li> </ul>	<ul style="list-style-type: none"> <li>• Interest in personal/professional development.</li> </ul>