



Shakti Women's Aid
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New Data Protection Privacy Notices

The new law on Data Protection came into force on 25th May 2018. I enclose a data protection privacy notice which you should read carefully and keep in a safe place as it contains important information about:

- who collects personal information about you;
- which information we collect and how and why we do this;
- how we use the information and who we may share it with;
- where we may hold your personal information (including details of any international transfers where that applies);
- how long we keep your information;
- your rights to correct and access your information and to ask for it to be erased;
- details of where you can find further information about some of the matters listed above; and
- how to complain if we get things wrong and cannot resolve them for you.

The reason we are sending you this notice is to make sure we comply with new legislation governing data protection. We are not making any significant changes to the way in which we process information or the reasons for which we do so, but we are being even more open and transparent about what we do with the information we hold and process about you.

As a consequence of the new legislation, we will no longer be relying on your general 'consent' to us processing your personal information as a legitimate basis on which to undertake that processing. This means that, from 25th May 2018 we no longer seek to rely on your consent to process your personal information provided as part of the recruitment process.

We wish to maintain our open and transparent approach in relation to the protection of personal information. Please therefore do not hesitate to contact Tumay Forster, Operational Manager on tumay@shaktiedinburgh.co.uk, who will be pleased to help with any queries you might have.

**Registered Scottish Charity
Number SC008837**

Shakti Women's Aid is a company limited by guarantee
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