



Person Specification

Perinatal Co-ordinator

The Perinatal Co-ordinator will be focused on supporting families with babies from conception onwards, and also be expected to contribute to the effective day to day operation of Home-Start Edinburgh, including supporting volunteers.

Within this role, the post holder will be required to demonstrate the following skills, abilities and attributes.

	Essential	Desirable
Education and Qualifications	<ul style="list-style-type: none"> • Minimum of three highers or equivalent • National 5 English 	<ul style="list-style-type: none"> • Degree or Diploma in a relevant field, or a relevant qualification (SCQF Level 7)
Knowledge	<ul style="list-style-type: none"> • Microsoft 365 including Outlook, Excel and Word (or similar) • Previous experience of working with young children and families with a sound knowledge of current legislation, policies and frameworks relating to families and young children • Child development • Trauma Informed Practice. 	<ul style="list-style-type: none"> • Understanding regarding the Third (Voluntary) Sector • Trained to deliver Circle of Security, baby massage or other early years groups • Trained in Video Interactive Guidance • Trained in Newborn Behavioural Observation
Experience	<ul style="list-style-type: none"> • Working or volunteering as a member of a team • Working with child protection and safeguarding systems • Family support work to families with young children 	<ul style="list-style-type: none"> • Producing written reports to a high standard for external audiences • Group work delivery or delivery of training to staff or volunteers
Personal Attributes	<ul style="list-style-type: none"> • Interpersonal skills • A positive and creative approach to tackling tasks • Flexibility to adapt work to suit changing needs • Ability to work on own initiative • Work in a spirit of openness, encouragement and enjoyment • Good oral and written communication • Ability to record work and manage own time 	